

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, October 15, 2024 6:00 pm**

**APPROVED  
NOVEMBER 19, 2024**

**ROLL:**

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Present
Trustee, Kent Stanton	Present
Kristel Guimara, Library Manager	via Telephone
Sue Kunzmann, Clerk	

President Rick Paula called the meeting to order at 6:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Bob, seconded by Pam, with all in favor of adopting the **Agenda** for the October 15, 2024 meeting

**Approved:** On Motion by Kent, seconded by Bob, with all in favor of approving the **Minutes** of the September 10, 2024 meeting

**Approved:** On Motion by Pam, seconded by Kent, with all in favor of approving the **Expenditures** for the period September 11, 2024 through October 15, 2024

**PRESIDENT'S REPORT:**

Rick reported that there will be a Cookie Exchange at the library on Saturday, December 21, 2024 starting at 1:00 pm

Rick also said that the Trustees and Library Staff and guests will have a Holiday Party at the Long View Lodge on December 8, 2024 at 5:00 pm. Trustees will contribute \$10/person

**MANAGER'S REPORT:**

Kristel virtually attended the Association of Small and Rural Libraries conference in September

Kristel said that an Auditor has not yet been found. The Board is hopeful that when Sara Dallas attends the meeting next month, she will have an idea.

Kristel would like to set a day to look over the budget for the next fiscal year and to discuss whether to raise the budget beyond the tax cap. She said that the current budget does not cover the cost of salaries and that she wants to make sure that the budget aligns with the mission statement.

She said that Richard Winn has said many times that we have a supportive base that would not vote against a budget increase over the tax cap

The Board would like to invite Clay Arsenault, Town Supervisor, to the December meeting.

Past Events:

Bear Video – Was shown three times as per the request of Caleb Davis who contributed \$750

Jamie Sutliff – Music Event on September 21, 2024

The Friends will open the Book Nook in the Spring.

The Ladies Luncheon will be held at the Adirondack Hotel. The theme will be “Grinch”

The Friends provided the additional funds needed for the Book Fair. The remaining funds from the Pearsall grant and \$500 from the Friends will cover the cost of one book per student.

Kristel has sent in the final report for the ALCA grant for 2024.

The lawyer has sent draft documents to the Mason’s lawyer.

Kent has spoken to John Adams about the hot water tank. He suggested on demand heaters at a cost of \$200 each.

Rick will ask Clay about the demolition of the white shed.

Kristel said that the cost of Mango Language for one year would be \$1000. She said that the funds remaining in Tom Helms’ memorial fund could be used. No motion was made.

She reminded everyone that Sara Dallas will attend the November meeting.

#### **COMMITTEE REPORTS:**

##### **PERSONNEL:**

Rick distributed forms to the Board for each to evaluate Kristel. He also gave one to Kristel for her input. He would like them returned at the November meeting.

##### **OTHER BUSINESS:**

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of **naming Tom Scahill as the Volunteer of the Year for 2024**

There will be a meeting at the school on Thursday at 4:00 pm to discuss ideas for improving the school

**Next Meeting: Tuesday, November 19, 2024 at 6:00 pm**

**Adjournment:** On Motion by Bob, seconded by Pam, with all in favor, the Board adjourned at 7:07 pm