

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, May 14, 2024 6:00 pm

**APPROVED
JUNE 18, 2024**

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Present
Trustee, Mary Elizabeth Winn	Present

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

Richard Winn
Bruce Jennings
Nadine Jennings
Jim Swedberg
Ruth Howe
George Graton

President Rick Paula called the meeting to order at 6:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Pam, with all in favor of adopting the **Agenda** for the May 14, 2024 meeting

Approved: On Motion by Bob, seconded by Pam, with all in favor of approving the **Minutes** of the April 17, 2024 meeting

Approved: On Motion by Donna, seconded by Pam, with all in favor of approving the **Expenditures** for the period April 17, 2024 through May 14, 2024

PUBLIC EXPRESSION:

Bruce Jennings and the library attorney, Bob Schofield, have been in contact via telephone. Bruce read a report entitled "Explanation of Rights of the Masonic Lodge to the Library Board". This document explained that Mount Sabattis Lodge #1015 and Mount Arab Lodge #847 were merged into Raquette River Lodge #847. He feels that the current rights should continue as is, even though the name of the lodge has changed. He also reported on the charitable work that the Masons and the Eastern Stars perform.

Richard Winn spoke about ways to attract younger patrons.

1 – Go to the school and talk to students about what programs would be of interest. This would give them an opportunity to enjoy the library

2 - Have a promotion such as a punch card every time a child checks out a book or DVD. When the punch card is complete, the child would get a coupon for an ice cream. Rick will speak to Trisha at The Park to see if this is feasible

MANAGER'S REPORT:

Kristel reported that nothing has been received from the Auditor yet

The kids from Bike Long Lake volunteered to rake the library lawn

Kristel has renewed the subscription to "Booklist", and received a discount because we are a non-profit

The updated Bylaws are now on the website and have been sent to SALS

Kristel did sign up for Canva for our posters, but she deleted the account because Microsoft Publisher offers more options

In June, Kristel will be taking the Civil Service Exam electronically

She reported that nobody has completed a petition to run for the library board

MailChimp still only has 5 subscribers

Past Events:

May 8, 2024 - Arbor Day Poetry Contest Gala was held in conjunction with Hamilton County Soil & Water. Caitlyn Stewart put together a video of the contest throughout the years

Summer Reading:

Kristel has been working with Robyn, the Colgate Fellow, to develop the summer reading programs. Robyn will begin on May 28, 2024, and will be at the library on Tuesdays, Wednesdays and Thursdays. Supplies have been ordered.

Tuesdays – Crafts from 1:00 – 4:00

Wednesdays – Toddler Story Time from 10:00 – 11:00

Thursdays – Babies/Crawlers 11:00 – 12:00

All events and programs will be placed on the library's webpage. The library will be at the Farmer's Market on July 18, 2024

The Friends shed will arrive on May 20, 2024

The library has received the Construction Grant from SALS to install a sump pump. She has contacted BJ Queen. Kristel needs before and after photos.

Hamilton County Soil & Water has received a mini grant for "Caring Through Conservation". A potential project is the installation of a bird buddy feeder. The feeders would have a webcam and is viewable via an app.

Hoopla is now on the library's webpage. 25 patrons have signed up. Each person may check out 7 items per month. A total of \$199.91 has been spent from our \$1,000. Rick volunteered to teach a class on June 22, 2024 at 1:00.

Sue and Kristel have been in touch with Bob Schofield about the Masons. He would like to set up a Zoom call to discuss progress.

The Newsletter is in progress. Kristel thanked Rick and Camille Cristaldi (Friends) for their articles

A draft of the Part Time Summer position was distributed. The Friends will be paying for the individual's hours

Sue Furlong will not be working this summer. Kristel is looking for a part time person to work Tuesdays and Wednesdays.

Approved: On Motion by Rick, seconded by Pam, with all in favor of approving the Manager to hire a **part time person for the summer**

COMMITTEE REPORTS:

PROGRAM:

Pam reported that Pickle Pie will perform on July 27, 2024 at 1:00 pm

She also said that Tim Helms from the Town might be interested in financing programs

Next Meeting: Tuesday, June 18, 2024 at 7:30 pm

Adjournment: On Motion by Bob, seconded by Pam, with all in favor, the Board adjourned at 7:05 pm