

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, September 19, 2023 6:00 pm

**APPROVED
OCTOBER 17, 2023**

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Absent
Secretary, Pam St John	Present
Trustee, Mary Elizabeth Winn	Absent

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:18 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Pam, seconded by Bob, with all in favor of adopting the **Agenda** for the September 19, 2023 meeting

Approved: On Motion by Pam, seconded by Bob, with all in favor of approving the **Minutes** of the August 15, 2023 meeting

Approved: On Motion by Pam, seconded by Bob, with all in favor of approving the **Expenditures** for the period August 16, 2023 through September 19, 2023

MANAGER'S REPORT:

Kristel will be attending virtually the Association for Rural and Small Libraries conference from September 20 through September 23, 2023

Past Programs:

Tech Session with Rick Paula – No one attended

August 17, 2023 – Pat Garber's Artist Reception was well attended

August 22, 2023 – Gail Huntley's Author Event had a full crowd and was well received

Summer Reading Program – 63 children completed the scavenger hunt; 5 local and 58 non-residents

Upcoming Programs:

September – October – Memory Project, a SALS fund event, will showcase the history of the holocaust. Kristel has contacted the school, and promoted the event on the website and Facebook

September 23, 2023 - The traitor who save Ticonderoga: Benedict Arnold at the Battle of Valcour

Future Programs:

Dan Duggan – Hammered Dulcimer Workshop

Sylvia Vidal – Artist for December and January

The new RICOH copier will arrive on October 6, 2023

Some of the battery backup packs did not work. SALS will send replacements.

Security Cameras:

The Library Attorney said that the library should place notices around the library that security cameras are in use

SALS JA staff said that cameras cannot be connected to the staff or public networks

Sara Dallas recommended that a real time monitor be placed at the circulation desk with playback and save functions and that long term data is saved on a flash drive. She also recommended that signs be placed on the entrance doors, by the public computers and by the circulation desk. She also gave recommendations on companies to use.

Kristel distributed copies of the Richards Library Security Camera Policy.

Kristel said that the Friends met last Tuesday.

The Farm2Library was well received by the public and they will continue the program next summer.

Jules and Tom have completed the exterior electrical outlets and lighting of the sign

They will continue to discuss a book sale for next summer. This year's sale made \$1000.

The Art Sale had works by 15 artists. The auction of the fish made \$1500.

The library has received a check for \$550 from a grant from the Adirondack Foundation. The funds will be used to purchase the books for both book clubs.

Katrena from the Lake Pleasant Library will visit our library and will share ideas on programming

Kristel has created a Draft of a Welcome Flyer. She has received a quote for 15" x 25" signs for each door from Compass Printing for a cost of \$87.00

Next Meeting: Tuesday, October 17, 2023 at 6:00 pm

Adjournment: On Motion by Pam, seconded by Bob, with all in favor, the Board adjourned at 6:45 pm