

Sales Policy

The CVW Long Lake Public Library allows musicians, writers, and other performers who are contracted to perform at the Long Lake Public Library or at event sponsored by the Long Lake Public Library to sell recordings, books, or decorative items produced by the performer on the day of the program. Sales will be allowed at performances including, but not limited to, concerts, workshops, readings, and book signings. Performers must comply with all federal, state, and county regulations regarding sales and are responsible for obtaining all required federal, state, and county permits, certificates, or licenses. Performers must provide the CVW Long Lake Public Library with proof of valid New York State tax certificate. Library staff cannot provide information or guidance on federal, state, or country regulations, permits, certificates, or licenses. Library staff and volunteers will have no responsibility for selling items for performers. Sale items may not be left at the library.

Performer Sales Information

The Cornelius Vanderbilt Whitney Long Lake Public Library requires all performers selling recordings, books, and other items related to performance to meet Federal, State and Local Laws and Regulations pertaining to their business operations. The following general information is provided to assist you in obtaining necessary permits, licenses, and certifications. It is the responsibility of the performer to investigate and comply. Copies of permits, licenses, and certificates must be submitted to the Library.

The Cornelius Vanderbilt Whitney Long Lake Public Library is located in Long Lake, Hamilton County, NY.

1. Tax Certificate

for recordings, books, crafts, clothing, candy, cut flowers, gourds and ornamental corn, etc.

NYS Department of Taxation and Finance

Taxpayer Services

Harriman Street Campus Building 8, 9th Floor

Albany NY 12227

1-800-225-5829

<http://www.tax.state.ny.us>

2. Food Processors (including home processors)
for baked goods, jams, candy, meat products, eggs, dairy products, honey, maple syrup, prepared foods, etc.

NYS Department of Agriculture and Markets

Division of Food Safety and Inspection

1 Winners Circle

Albany NY 12235

(518) 457-5459

<http://www.agmkt.state.ny.us>

3. Temporary Food Permits

may be required for some off-site prepared foods

Franklin County Department of Health

41 Saint Bernard Street

Saranac Lake NY 12983

(518) 891-1800

4. Tax Rates

Tax of 8% must be charged on recording, books, crafts, decorative items (including gourds and decorative corn), candy, baked goods, etc.

The following items are tax exempt in Hamilton County: food (dairy, edible produce, meat), clothing, etc.

Tax rates and regulation may change and it is the responsibility of performer to ensure that they are charging and reporting correct taxes.

Adopted November 27, 2012

Revised December 19, 2013 to show new tax rate of 8%