

PUBLIC EXPRESSION POLICY

The goal of the CVWLLPL is to be a service and a resource to all its constituents.

The Board of Trustees (BOT) will provide time in the agenda at every meeting for comments from the public. All members of the public attending the meeting, regardless of residency, may speak at the meeting. The public shall be given two opportunities to speak at each meeting, one near the beginning and one near the end. Public comments are taken seriously by the BOT and the staff. The public is welcome to speak about the operation of the Library.

Questions and comments shall be addressed to the President of the Board. The BOT and staff will not respond to specific questions or comments in the meeting. An individual addressing the BOT, upon being recognized by the President, will state his/her name.

Normally there is no time limit for public expression. However, when many people wish to speak during this part of the agenda, each person may be asked to limit his/her remarks to a set amount of time of three-minutes per individual, unless otherwise ruled by the President. There may be a sign up register and persons will be listened to in the sign up order.

The BOT will not be expected to act upon a request at the meeting at which it is made. Any specific request for BOT action must be concise and in writing, and will be kept as Public Record in the Minutes/Correspondence binder. The BOT will act as a body in response to requests.

Any person or persons judged to be disruptive by the BOT President, or who do not follow the guidelines established by the BOT, will be asked to leave the premises. Refusal to leave the premises may result in removal by local authorities.

The Library maintains minutes of each meeting, reporting on the actions taken by the BOT at the meeting, with only a brief synopsis of the reports the BOT receives from committees and staff. The names of members of the public who address the BOT and the general topic on which he/she speaks during the period of public expression, will be noted in the minutes. Any person who addresses the BOT during public expression may also submit a concise written statement reflecting their comments, which will be filed in the Minutes/Correspondence Binder.

Adopted March 4, 2016

Amended October 18, 2016 to specify where written public comments are kept

And that the Board will act as a body in response to requests