

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, September 19, 2017 7:00 pm**

**APPROVED  
OCTOBER 17, 2017**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Absent
Trustee,	Vacant Seat

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Bob Tice  
Brian Castler  
Doug Blodgett  
Kris Brietmeyer  
Marty Friedman  
Mike Farrell  
Sharon Faulkner

President Ed Koch called the meeting to order at 7:02 pm

**PRESIDENT'S REPORT:**

Ed spoke about making an appointment.

**Not Approved:** On Motion by Tom, seconded by Ed, with Tom and Ed in favor, and Jules opposed to making an interim appointment to the Board until the next election.

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of adopting the **Agenda** for the September 19, 2017 meeting

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving the **Minutes** of the August 15, 2017 meeting

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Expenditures** for the period August 16, 2017 through September 19, 2017

**PUBLIC EXPRESSION:**

Brian spoke about a Board Appointment

Marty spoke about the Election Process in light of a vacancy on the Board

**CORRESPONDENCE:**

Christine said that she sent a letter to the Long Lake Central School Board thanking the school for letting the library use the school for the Gibson Brothers concert, and letting them know how helpful Tony Clark was throughout the day.

Thank you notes were sent to the following:

Andrew Cuomo, Governor, James Tedisco, NYS Senator and Marc Butler, NYS Assemblyman for the DEC Grant of \$3,000

Ann Silliman Lofting for her donation of \$50

Derek Fisher for the donation of his books "Diary of An Adirondack Faerie" and "Syana's Bell"

And to the following for donations to the Friends Book Sale:

Ben & Darla Shaw, Kaie Dunn, Rich Stammer, Vicki Casarett, Angela Fink and Beverly Ireland

### **DIRECTOR'S REPORT:**

Christine said that the current exhibit is showcasing Barbara Keough's work

The NYS Construction Grant application to improve programming and patron services has been approved by SALS. The total for the project is \$58,172.95, and the total grant requested is \$43,629. The Friends have agreed to fund the 25% balance of \$14,543.

Christine will again be applying for a DEC Grant for Café Livre. The grant must be used for arts based programs. The Friends have agreed to pledge \$1000.

The display for NEW items has arrived.

Future programs may include jewelry class, knitting class, computer class and a writing workshop.

### **COMMITTEE REPORTS:**

#### **FINANCE:**

Jules said that the Comptroller's Report completed by Sue Svoboda needed corrections the past two years. Corrections were made by Ray Martin's office. Ray's office can complete the Comptroller's Report, but may not perform the Independent Audit.

The Board, Director, Ray, Brian and Sue should meet to discuss this.

#### **BUILDINGS & GROUNDS:**

Tom is finishing the permits for the town; Tom and Ed will complete the process.

Christine thanked Tom for cutting the grass.

#### **POLICIES:**

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Budget Transfer Policy**

#### **FRIENDS:**

Sharon said that the Friends are happy to be involved in the Construction Grant and are happy to support Café Livre.

Christine thanked the Friends for all they do for the library, and said what a success the Book and Yard Sales were this year.

**PUBLIC EXPRESSION:**

Marty spoke about the Construction Grant

Mike spoke about the Charter and appointment to the Board

**Next Meeting: Tuesday, October 17, 2017 at 7:00 pm**

**Adjournment:** On Motion by Jules, seconded by Tom, with all in favor, the Board adjourned at 7:45 pm