

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, September 17, 2019 6:00 pm

APPROVED  
OCTOBER 15, 2019

**ROLL:**

President, Tom Schail	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Present
Trustee, Ed Koch	Present

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Bob Tice  
Kevin Glandon

President Tom Scahill called the meeting to order at 6:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Bob, seconded by Ed, with all in favor of adopting the **Agenda** for the September 17, 2019 meeting

**Approved:** On Motion by Rick, seconded by Ed, with all in favor of approving the **Minutes** of the August 20, 2019 meeting

**Approved:** On Motion by Tom, seconded by Rick, with all in favor of approving the **Expenditures** for the period August 21, 2019 through September 17, 2019

**ARCHITECT'S REPORT:**

The Architect could not make the Board Meeting, so Christine gave the report

**Approved:** On Motion by Rick, seconded by Tom, with all in favor of authorizing the Library Director to submit the **New York State Construction Grant Application** for siding, windows and doors, and to allow the use of the Capital Fund for the 25%.

**Approved:** On Motion by Rick, seconded by Tom, with all in favor of authorizing the Library Director to complete and sign the **Short Environmental Assessment Form**

**CORRESPONDENCE:**

A thank you to the Friends for their help in purchasing the shelving was signed by the Board

Christine read a thank you note from Michelle Farrand for her use of the Adirondack Experience pass.

She also read a thank you from Darla and Ben Shaw, summer residents, for all the benefits the library has for residents and visitors

She then read a thank you from Noelle Short, School Superintendent, for the World Awareness Children's Museum programs for the After School Program. The programs were funded with a grant from Stewart's

A postcard saying hello was sent to the library by Dona Hall

A thank you was sent by Tina Redmond for the use of the library's internet

**PRESIDENT'S REPORT:**

**Approved:** On Motion by Tom, seconded by Rick, with Tom, Bob, Rick and Ed in favor, and Bill opposed to **increasing wages** for Sue, Pat and Kevin by 3%, retroactive to July 1, 2019

The increase for Christine was tabled.

**DIRECTOR'S REPORT:**

There is a new book discussion group, "Appetizing Books", and the first meeting is Wednesday, September 18, 2019

SALS is slated to work on the Community Plan of Service in November.

A work day on the building is slated for September 22, 2019. Items scheduled are the No Smoking signs, the columns in the back and picture hanging system.

Christine thanked many volunteers – Bob Tice for mowing the grass and Tom, Bob Tice, Bob Dechene and Ed Lowman for the work on the shed.

The next art exhibit will be Watercolors. A reception will be held for the artists, and the Friends will draw the winner of the quilt on the day of the reception

**COMMITTEE REPORTS:**

**FINANCE:**

Rick said that he will be sending letters to potential auditors

**BUILDINGS & GROUNDS:**

Tom also thanked the volunteers for all the work on the foundation for the shed

The No Smoking signs will be posted.

The bike station will be placed next to the shed on the School Street side.

**Approved:** On Motion by Rick, seconded by Bill, with all in favor of authorizing the director and Building & Grounds chair to purchase a **Bilco door** for no more than \$1200

**Next Meeting: Tuesday, October 15, 2019 at 6:00 pm**

**Adjournment:** On Motion by Rick, seconded by Bob, with all in favor, the Board adjourned at 6:47 pm