

**CVW Long Lake Public Library**  
**BOARD MINUTES – Special Meeting**

**Tuesday, October 6, 2020 10:00 am**

**APPROVED**  
**OCTOBER 20, 2020**

**ROLL:**

President, Ed Koch	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Absent
Trustee, Donna McBride	Absent

Crystal Niedzwiadek, Library Manager – via Zoom  
Sue Kunzmann, Clerk  
Steve Rowland – Butler Rowland, Mays Architects – via Zoom

President Ed Koch called the meeting to order at 10:20 am

Steve Rowland said that his office has reviewed the results of the bids opened on September 30, 2020 and has followed up by contacting the low bidder to discuss their bid and assure that it is accurate as presented. They are recommending that the Library award the contract to the low bidder, Mid-State Industries, Ltd of Schenectady. The total contract amount per the submitted bid is \$163,563.00 which is inclusive of the Add Alternate to replace the basement windows.

Steve went on to say that his firm has past experience with the contractor and are confident that they are capable to perform satisfactorily on this project.

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of Ed signing the **Letter of Intent to Award Mid-State Industries Ltd** the contract for the Exterior Improvements Project for a total of \$163,563.

**Adjournment:** On Motion by Rick, seconded by Bob, with all in favor, the Board adjourned at 10:30 am