

CVW Long Lake Public Library

BOARD MINUTES

Wednesday, October 15, 2014 7:00 pm

**APPROVED
NOVEMBER 11, 2014**

ROLL:

President, Lorrie Hosley	Absent
Vice President, Ed Koch	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Tom Scahill	Present
Trustee, Marty Friedman	Present

Sue Kunzmann, Clerk

Jamie Sutliff

Vice President Ed Koch called the meeting to order at 7:05 pm as Lorrie was not present

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Jules, seconded by Tom, with all in favor of adopting the **Agenda** for the October 15, 2014 meeting

Approved: On Motion by Marty, seconded by Tom, with all in favor of approving the **Minutes** of the September 17, 2014 and the October 2, 2014 meetings

Approved: On Motion by Jules, seconded by Marty, with all in favor of approving the **Expenditures** for the period September 18, 2014 through October 15, 2014

PUBLIC EXPRESSION – ITEMS IN RECOGNITION OF EMILY FARR:

Jamie Sutliff brought a carved bobcat made from a burl that was harvested by Brian Farr many years ago, and a carved screech owl. Jamie said that the cost of both would be more than the \$750 allotted for the display in recognition of Emily's many years of service, but that he would agree to accepting \$750 for both if the Board agreed.

Approved: On Motion by Tom, seconded by Jules, with all in favor of accepting the bobcat and owl **carvings** for a price of \$750, to be placed in the library in recognition of Emily Farr's years of service.

Marty will investigate a display case and plaque

DIRECTOR'S REPORT:

Sue said that the **NYS Comptroller's Report** was filed on September 23, 2014 when Sue Svoboda was at the library

NYSEG completed the **Energy Audit** on September 23, 2014

Tom Scahill reported on the Energy Audit. Tom said that he asked for quotes on LED lights and compact fluorescent. Since the installation needs to be done by a NYSEG contractor at

prevailing wage, there was not much difference in the two quotes. NYSEG also pays for a portion of the cost of the job.

The LED quote was \$4340, of which NYSEG pays \$2090, so the cost would be \$2250. Tom said that LED lights last more than 5 years.

The CFL quote was \$3805, of which NYSEG pays \$1813, so the cost would be \$1992. Tom said that CFL lights last about 5 years.

The estimated savings in the electrical bill is \$1100 per year, so the payback period would be about 2 years.

The other alternative would be to replace the lights as needed.

Tom will ask Bobbi Toole from Energy Services what the K rating is for the LED, as the Board felt that soft white lights are desirable.

COMMITTEE REPORTS:

FINANCE:

Jules said that **cash** is being deposited weekly, and that receipts with amount and category stating what the cash is for are written in a receipt book. Pat totals the cash on Fridays, and makes sure the cash equals the total on all receipts. Sue then splits the cash into categories, and makes the deposit.

PERSONNEL:

Approved: On Motion by Jules, seconded by Marty, with all in favor of going into Executive Session at 8:15 pm

Approved: On Motion by Jules, seconded by Tom, with all in favor of going into Open Session at 8:57 pm

There will be a **Special Meeting** on Friday, October 24, 2014 at 5:00 for the entire Board to interview candidates for the Library Manager position.

BUILDINGS & GROUNDS:

Generator:

Ed reported that he had no response from Gore Electric. Tim Jones from CDE Electric said that his quote was for a Generac Generator, and that Ed should contact Helmer's first so the pad and propane tank are installed prior to the generator.

Town:

Ed and Marty met with Clark on October 1, 2014. Cynthia is checking to see if the window above the front door is covered by a warranty. Chad is supposed to install batteries for the emergency lights. Chip is supposed to fix the parking lot. The Lease is in the hands of the Town Attorney.

Adjournment: On Motion by Jules, seconded by Tom, with all in favor, the Board adjourned at 9:30 pm

Next Meeting: Tuesday, November 11, 2014 at 7:00 pm

