

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, November 20, 2018 7:00 pm

**APPROVED
DECEMBER 18, 2018**

ROLL:

President, Tom Schail	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Absent
Trustee, Rick Paula	Present

Christine LaRocque, Library Director
Sue Kunzmann, Clerk

Bob Tice

President Tom Scahill called the meeting to order at 7:05 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Rick, with all in favor of adopting the **Agenda** for the November 20, 2018 meeting

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **Minutes** of the October 17, 2018 meeting

Approved: On Motion by Jules, seconded by Rick, with all in favor of approving the **Expenditures** for the period October 17, 2018 through November 20, 2018

PRESIDENT'S REPORT:

Tom distributed information from the SALS Trustee Seminar he attended on October 18, 2018, and mentioned that SALS holds seminars periodically for Trustees, Directors and Staff.

Tom has received the evaluation forms of the Director and is in the process of evaluating them.

DIRECTOR'S REPORT:

Christine said that the library will be receiving a stipend of \$500 from NCPR for our participation in the North Country At Work program.

She has applied for a Decentralization Grant for Café Livre and presented the lineup. She will hear if the grant is approved at the end of December.

The library has purchased a receipt printer.

She is working on a new logo for the library.

COMMITTEE REPORTS:

POLICIES:

A Draft Anti-Harassment Policy was distributed followed by discussion.

Approved: On Motion by Rick, seconded by Bob, with all in favor of **tabling the vote** to approve the policy until December.

PROGRAM:

Christine said that, in addition to Café Livre, she is planning a Spoon River Anthology event, with readings from the book.

FRIENDS:

Christine said that the Annual Ladies Luncheon will be held on Saturday, December 1, 2018.

LONG RANGE & STRATEGIC PLANNING:

Bob distributed a draft of the Strategic Plan

Next Meeting: Tuesday, December 18, 2018 at 6:00 pm

Approved: On Motion by Bob, seconded by Jules, with all in favor of **changing the time** for the December meeting to 6:00 pm

Adjournment: On Motion by Rick, seconded by Bob, with all in favor, the Board adjourned at 8:15 pm