

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, November 19, 2019 6:00 pm**

**APPROVED  
DECEMBER 17, 2019**

**ROLL:**

President, Tom Scahill	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Present
Trustee, Ed Koch	Present

Sue Kunzmann, Clerk

President Tom Scahill called the meeting to order at 6:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of adopting the **Agenda** for the November 19, 2019 meeting

**Approved:** On Motion by Bob, seconded by Rick, with all in favor of approving the **Minutes** of the October 15, 2019 meeting

**Approved:** On Motion by Bill, seconded by Ed, with all in favor of approving the **Expenditures** for the period October 16, 2019 through November 19, 2019

**PRESIDENT'S REPORT:**

Tom said that he wrote a Letter to the Editor of "The Sun", but it was not published. A similar letter was printed from the Richards Library.

**MANAGER'S REPORT:**

Sue reported that the next Appetizing Books event will be on February 10, 2020 at 5:00 pm. The book is "The Last Chinese Chef" by Nicole Mones

**COMMITTEE REPORTS:**

**FINANCE:**

**Approved:** On Motion by Rick, seconded by Bill, with all in favor of **closing the Money Market account**, which has had a \$0 balance since October 2018

Rick is continuing to look for an auditor

**PERSONNEL:**

**Approved:** On Motion by Tom, seconded by Rick, with all in favor of going into **Executive Session** at 6:11 pm, to discuss the employment of a particular person

**Approved:** On Motion by Tom, seconded by Rick, with all in favor of going into **Open Session** at 6:30 pm

**Approved:** On Motion by Tom, seconded by Bill, with all in favor of hiring **Crystal Niedzwiadek** as Library Manager

**Approved:** On Motion by Tom, seconded by Bill, with all in favor of setting Crystal's **hourly rate at \$20.00**

Tom will contact Crystal, and the Board will send "The Sun", "Hamilton County Express" and the "Tupper Lake Free Press" an article about Crystal, assuming she accepts the position.

**BUILDINGS & GROUNDS:**

Tom reported that Community Bank has agreed to pay Sam Keller for plowing the entire parking lot.

Chris Howe has performed temporary repairs to the side of the library facing the bank. The windstorm on October 31 – November 1, 2019 caused siding to come loose, and Sue will contact the insurance company to turn in a claim.

**Next Meeting: Tuesday, December 17, 2019 at 6:00 pm**

**Adjournment:** On Motion by Rick, seconded by Bill, with all in favor, the Board adjourned at 6:46 pm