

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, May 17, 2016 7:00 pm

**APPROVED
JUNE 21, 2016**

ROLL:

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| President, Ed Koch | Present |
| Vice President, | Vacant Seat |
| Vice President of Finance, Jules Comeau | Present |
| Secretary, Tom Scahill | Present |
| Trustee, Abbie Verner | Present |

Christine LaRocque, Library Manager
Sue Kunzmann, Clerk

Eliza Darling, Hamilton County Historian

Brian Castler and Kathy Duffendack
Patty Farrell
Dona Hall
Bob Tice

President Ed Koch called the meeting to order at 7:04 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Jules, seconded by Abbie, with all in favor of adopting the **Agenda** for the May 17, 2016 meeting

Approved: On Motion by Abbie, seconded by Tom, with all in favor of approving the **Minutes** of the April 19, 2016 meeting

Approved: On Motion by Jules, seconded by Abbie, with all in favor of approving the **Expenditures** for the period April 20, 2016 through May 17, 2016

PUBLIC EXPRESSION:

Eliza Darling, Hamilton County Historian, has funding from the National Endowment for the Arts on its 50th Anniversary. The grant is for programs stressing the relevance of the humanities, demographic changes and aging in rural areas. She said that our county has lost 11% of its total population and 30% of the individuals 19 and under. She has funding in the amount of \$2,000 for each library. Eliza said that the Inlet Library is doing a program on the history of the library; Lake Pleasant is doing one on genealogy; Wells is having the author of "Still Alice" speak. Ideas proposed were the CCC or logging. Christine would like the program to be in September or October. The county would disburse the money.

Patty Farrell spoke on the process of producing the Draft Minutes.

Brian Castler spoke about the lack of transparency by the Board.

Kathy Duffendack feels that if someone speaks at the meeting, the comments should be included in the minutes.

Ed said that the library is run by the Board of Trustees and that the trustees make the decisions. Comments from the public are welcome.

Christine said that page 32 of the Trustee Handbook gives guidelines for the recording of minutes.

CORRESPONDENCE:

A former Long Lake resident, Robert Fast, has passed away, and, in lieu of flowers, donations to the library in his name were requested. Christine said that, so far, the account has \$350 in it. Christine would like to use the money for something special, and will write to Pat Fast and each person who donated to thank them and let them know what was purchased.

MANAGER'S REPORT:

Camp Readmore is progressing well. The painting of the walls is complete, and the Friends and a grant from Stewart's will fund the shelving and lean to. Brian Castler is making a picnic table and Adirondack chairs.

She attended a SALS Strategic Planning meeting. SALS is interested in knowing how they may serve us best.

Christine is working on the newsletter, and is including information on questions the library has received from the community. It will include the budget and voting information.

The John Muir Weekend, July 22 through 24, 2016 is being funded by a Decentralization Grant, administered by ALCA.

Approved: On Motion by Tom, seconded by Abbie, with all in favor of giving **Jack Carney** an honorarium of \$75 for his book reading

Christine thanked the staff, Tom, Brian & Kathy who sanded and painting the railings, Brian for painting the handicapped area of the parking lot, Betsy Comeau, Louisa Wright and Barbara Keough for painting the mural in Camp Readmore, and the Friends

PRESIDENT'S REPORT:

Ed reported on the Library Trustee Association meeting he attended on May 6, 2016. He also reported that he, Tom and Christine attended the SALS Annual Meeting on May 16, 2016.

Ed said that the library attorney, Robert Schofield, and the attorney for the Town are currently reviewing the document to transfer the ownership of the building from the Town to the Library.

COMMITTEE REPORTS:

FINANCE:

Jules reported that the library is in good shape financially.

BUILDINGS & GROUNDS:

Tom has been in touch with Chuck Frost about power washing the building. He will have to rent a lift and his quote is \$2200, with the work to be done prior to the end of June.

Approved: On Motion by Jules, seconded by Abbie, with all in favor of hiring Chuck Frost to **power wash** the building. Payment is not to exceed \$2,200, and the work is to be completed by June 28.

Ed will call Clark to see if the Town will share in the cost.

Tom reported that he helped NY Fire hard wire the alarm in the solarium. The library had trouble with the wireless unit, and the technician who analyzed the alarm would have charged \$400 just for the service call. The bill for the service call and hard wiring was \$600, so the additional \$200 was authorized.

Christine will call NY Fire to ask where the bill for the work was sent.

Tom said that the battery in the generator is fine, but he cannot find the paperwork about the generator. Ed will try to obtain new manuals.

Tom is still working on solutions to the pillars and basement window.

PROGRAM:

Christine said that the CC Vagabonds are returning on Friday, August 12, 2016 at 7:00 pm

FRIENDS:

The Friends have sent out their annual newsletter. It included information on what the Friends do for the Library, and the dates of their 2016 events.

PUBLIC EXPRESSION:

Brian Castler spoke about his desire to have a public forum about the library owning the building. He would also like to see what additional costs will be incurred by the library if the ownership is transferred. He would like to see quotes on mowing, landscaping, plowing, furnace repair, etc.

Ed and Jules agreed to investigate what additional costs the library will incur if the ownership is transferred.

Christine said that as the budget is currently written, there is no room for large costs.

Patty Farrell would like the Newsletter to include information on what the Library funds vs what the Friends fund. She also feels that information on building ownership should be included. She thought the Friends newsletter was great. She also suggested signage letting people know where and when to vote.

Patty also said that, as a Town building, the library may ask Town employees to perform some jobs. The Town budget does not go to the taxpayers, and, since it is larger, the cost of a large item is absorbed easier.

Ed said that he appreciates all the concerns and comments brought by the public. He also mentioned that, in the past, the library has been able to obtain grants based on the Resolution by the Town giving the Library a 30 year lease.

Kathy Duffendack feels that doors need repair. She said that grants can dry up, and the library should be proactive if it owns the building and set up a reserve fund for emergencies.

Next Meeting: Tuesday, June 21, 2016 at 7:00 pm

Adjournment: On Motion by Abbie, seconded by Jules, with all in favor, the Board adjourned at 8:55 pm