

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, May 15, 2018 7:00 pm

**APPROVED
JUNE 19, 2018**

ROLL:

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Present
Trustee, Bob Dechene	Present

Christine LaRocque, Library Director
Sue Kunzmann, Clerk

President Ed Koch called the meeting to order at 7:05 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Jules, seconded by Bill, with all in favor of adopting the **Agenda** for the May 15, 2018 meeting

Approved: On Motion by Tom, seconded by Bill, with all in favor of approving the **Minutes** of the April 17, 2018 meeting

Approved: On Motion by Jules, seconded by Bill, with all in favor of approving the **Expenditures** for the period April 18, 2018 through May 15, 2018 and an additional debit card expense for Log Me In from March 19, 2018

CORRESPONDENCE:

Thank you notes were sent to Rick Paula for his donation of books and puppets and to Frank Pine for his donation of books for the Friends Book Sale

PRESIDENT'S REPORT:

The library has received a check for \$20,000 from the Town of Long Lake.

The Architectural Master Planning report will be done soon.

The Election for two Trustees and the Budget will be Tuesday, June 19, 2018 from 2:00 pm until 8:00 pm

DIRECTOR'S REPORT:

The Artist Reception for Louisa Wright last Saturday was very successful.

She is working on the Newsletter, and will mention that the building is now owned by the library.

The Genealogy Workshops with Robert Taylor are being held the 4th Thursday of each month

The Annual Trustee meeting will be Monday, May 21, 2018

The Poetry Ceremony with Hamilton County Soil and Water will be Wednesday, May 30, 2018 from 12:00 until 1:00

NCPR will be sponsoring a North Country At Work Program with photo scanning, a photo exhibit and a story slam

Jack Carney of the Long Lake Alliance would like to use the building on Tuesday, May 22, 2018 from 7:00 until 9:00, which is after the library closes.

Approved: On Motion by Bill, seconded by Bob, with all in favor of approving a \$25 per hour **Usage Fee** for the Long Lake Alliance for the month of May until the fee structure policy is approved.

COMMITTEE REPORTS:

FINANCE:

Jules said that he will be looking at additional budget transfers

PERSONNEL:

Jules will research the process for evaluating the Director

BUILDINGS & GROUNDS:

Tom reported that he would like to run an electrical line out to the raised flower beds and install photocell LED lights.

The railing has been removed from the front of the building. He and Christine are asking for quotes to redo the pillars.

Steve Rowland, Architect, is working on specifications for the front door.

Approved: On Motion by Bill, seconded by Tom, with all in favor of approving the use of the \$4000 from the Grant In Aid toward the cost and installation of **new front doors**.

Christine will discuss lease with the Mason's with attorney, Bob Schofield.

Christine has received a written estimate from Sam Keller for construction of the raised bed gardens. The balance of the \$10,000 grant from Hugh Farley will be used to fund the project. Carol Benson, a master gardener, will design the gardens with native Adirondack plants.

PROGRAM:

Christine said that the next Café Livre will be Saturday at 7:00 and will feature the Lightning Rods.

The Gibson Brothers are returning on Sunday, August 5, 2018. Presale tickets are \$20 and will be \$25 at the door.

OTHER BUSINESS:

Three petitions for the two Trustee positions have been received.

Next Meeting: Tuesday, June 19, 2018 at 7:00 pm

Adjournment: On Motion by Bill, seconded by Jules, with all in favor, the Board adjourned at 8:10 pm