

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, March 20, 2018 7:00 pm**

**APPROVED  
APRIL 17, 2018**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Absent
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Present
Trustee, Bob Dechene	Present

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Brian Castler  
Bruce Breitmeyer  
Carol Benson  
Kevin Glandon  
Kris Brietmeyer  
Sharon Faulkner

President Ed Koch called the meeting to order at 7:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Jules, seconded by Bill, with all in favor of adopting the **Agenda** for the March 20, 2018 meeting

**Approved:** On Motion by Bill, seconded by Bob, with all in favor of approving the **Minutes** of the February 20, 2018 meeting

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period February 21, 2018 through March 20, 2018

**PRESIDENT'S REPORT:**

Ed said that the Board is going to prepare the budget after the end of the third quarter and is getting ready for the June election

**DIRECTOR'S REPORT:**

Christine said that there will be an Easter Open House complete with the Easter Bunny on Saturday, March 31, 2018 from 12:00 pm until 2:00 pm

The Genealogy Workshops with Robert Taylor will be the fourth Thursday of each month.

The SALS Contract signed at the February meeting is an annual contract, and they will put dates on ensuing contracts.

The Annual Trustee meeting will be on May 21, 2018 from 5:00 pm until 9:00 pm

Four public computers will be replaced.

The next art exhibit will be "Grief the Journey and the Ebb and Flow of Life" by Louisa A. Wright.

Christine said that a resident has questioned who is eligible to vote during the library election. To quote our Legal Notice "A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) resident within the Long Lake School District for a period of thirty (30) days next preceding the election. The Library may require all persons offering to vote at the budget vote and election to provide one form of proof of residency pursuant to Education Law §2018-c. Such form may include a drivers license, a non-driver identification card, or a voter registration card. Upon offer of proof of residency, the Library may also require all persons offering to vote to provide their signature, printed name and address." She said that the library obtains the list of all registered voters in the school district from the Hamilton County Board of Elections, and, for those not registered to vote, the trained election inspectors ask for proof of residency in the school district.

#### **COMMITTEE REPORTS:**

##### **FINANCE:**

Jules said that he and Christine will meet in April to prepare a budget for the 2018-2019 fiscal year.

##### **POLICIES:**

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Capital Fund Policy**

##### **PROGRAM:**

Bill said that at the recent program committee meeting held on Tuesday, March 6, 2018, the following items were discussed:

- Library Cards for students at Long Lake Central School
- Summer Reading Program
- Louisa Wright's Art Exhibit
- Flower Beds
- Easter Bunny – Open House
- Nature Program – Kevin will coordinate the programs
- Spring Display Case – Mary Ann Roche will coordinate

##### **FRIENDS:**

Sharon Faulkner said that the most recent Café Livre performance by Annie and the Hedonists was well attended. The next event will be jazz by the Bakery Trio on April 20, 2018.

The Friends are starting their Membership Drive

##### **OTHER BUSINESS:**

**Approved:** On Motion by Jules, seconded by Bill, with all in favor of approving the **Election Date** of Tuesday, June 19, 2018 from 2:00 pm until 8:00 pm

**Next Meeting: Tuesday, April 17, 2018 at 7:00 pm**

**Adjournment:** On Motion by Bill, seconded by Jules, with all in favor, the Board adjourned at 7:45 pm