

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, March 17, 2020 1:00 pm

**APPROVED
APRIL 21, 2020**

ROLL:

President, Tom Scahill	Absent
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Present
Trustee, Ed Koch	Absent

Crystal Niedzwiadek, Library Manager
Sue Kunzmann, Clerk

Bob Tice

Vice President Bob Dechene called the meeting to order at 1:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Rick, seconded by Bill, with all in favor of adopting the **Agenda** for the March 17, 2020 meeting

Approved: On Motion by Rick, seconded by Bill, with all in favor of approving the **Minutes** of the February 18, 2020 meeting

Approved: On Motion by Rick, seconded by Bill, with all in favor of approving the **Expenditures** for the period February 19, 2020 through March 17, 2020
Crystal will keep the check for Dylan Perrillo in her desk.

MANAGER'S REPORT:

Crystal reported on what the library has done in the wake of the Coronavirus. Employees and Trustees will correspond via email. There is no way to sterilize materials, so the drop box will be closed and any fines will be waived. Public communication will be done via Facebook and the website.

Approved: On Motion by Rick, seconded by Bill, with all in favor of **closing the library** to the public effective 7:00 pm March 17, 2020 until further notice. Staff will be paid for the hours normally worked.

Crystal will post notices on the library doors, Post Office and Stewart's, and will close the drop box. All programs are canceled.

Staff are able to work on projects at the direction of the manager.

OTHER BUSINESS:

Approved: On Motion by Rick, seconded by Bill, with all in favor of setting the time and date of the library election as June 16, 2020 from 2:00 pm until 8:00 pm

Next Meeting: Tuesday, April 21, 2020 at 6:00 pm

Adjournment: On Motion by Rick, seconded by Bill, with all in favor, the Board adjourned at 1:31 pm