

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, March 16, 2021 6:00 pm

APPROVED
APRIL 20, 2021

ROLL:

President, Ed Koch	Present via Telephone
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Absent
Trustee, Donna McBride	Present via Telephone

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

Whitney Kehl via Zoom

President Ed Koch called the meeting to order at 6:07 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Rick, with all in favor of adopting the **Agenda** for the March 16, 2021 meeting

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **Minutes** of the February 16, 2021 meeting

Approved: On Motion by Ed, seconded by Rick, with all in favor of approving the **Expenditures** for the period February 17, 2021 through March 16, 2021

CORRESPONDENCE:

A thank you note was sent to Stacey & Eric Model for their donation of \$20 in memory of Ron Paterno

MANAGER'S REPORT:

Kristel thanked the staff and the Board for their assistance in getting her acclimated to her new position. She has contacted Alex Roalsvig and Clay Arsenault from the Town, and Josh Tremblay and Noelle Short from the School to introduce herself.

Kristel has attended training sessions from SALS on Orientation, Polaris and Strategic Planning. She has completed the Anti-Harassment training and attended the Friends meeting.

Kristel will be working on the Spring Newsletter, Programming, and Collection Development. She will also be working on the new Pandemic Plan Requirements and the Strategic Plan.

Kristel will be promoting the library on Facebook, working on Outreach and promoting the library's Mission Statement

COMMITTEE REPORTS:

FINANCE:

Rick reported that the library received \$2,865 in aid from Hamilton County. He said that the Annual Report has been completed and submitted.

PERSONNEL:

The Board welcomed Kristel to her first Board Meeting.

BUILDINGS & GROUNDS:

Rick reported that when Kevin came to the library on Saturday, he found that there was no heat in the building. The furnace had shut down because there was 2 feet of water in the basement. The Fire Department pumped the water out, and Kevin kept the basement from collecting water over the weekend.

BJ Queen was called and their crew cleaned out the pipe draining the basement. At the same time, the Town came and cleaned out the pipe from the other end. Chip Farr told Kevin that the drainpipe might have clogged because the Town plowed differently last winter.

The bill from BJ Queen will be \$395 for the truck and \$108 per hour per man. They recommend that the 10 inch pipe be dug up and replaced in the spring

The Board thanked Kevin for all his work, and will send a thank you to the Fire Department for their help.

Approved: On Motion by Rick, seconded by Donna, with all in favor of approving of installing a **sump pump** in the basement at a cost of up to \$2000

PROGRAM:

Approved: On Motion by Rick, seconded by Donna, with all in favor of approving the hiring of the Dylan Perrillo Orchestra for a concert in August at a cost of \$1600. Ideas are to hold the concert on the beach or at Mt Sabattis, and ask the Town to help with promotion. Donna said that Stewart's might donate ice cream.

FRIENDS:

Kristel and Sue attended the Friends Board Meeting. The Friends have \$28,355.27 available.

The price of bricks has increased to \$150.

Two brothers donated \$1000 in honor of their mother on her birthday. Kristel will order fiction books in that amount.

Carol Benson has ordered plants for the raised bed gardens.

PUBLIC EXPRESSION:

Whitney Kehl said she has applied for a position at the Adirondack Experience, and was interested in our library.

LONG RANGE & STRATEGIC PLANNING:

Kristel and Bob will be working on this. Kristel has a meeting with Alex scheduled on Friday.

OTHER BUSINESS:

Approved: On Motion by Rick, seconded by Donna, with all in favor of approving the date and time for the **Election** as Tuesday, June 15, 2021 from 2:00 pm until 8:00 pm

Next Meeting: Tuesday, April 20, 2021 at 6:00 pm

Adjournment: On Motion by Rick, seconded by Donna, with all in favor, the Board adjourned at 6:31 pm