

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, June 21, 2016 7:00 pm**

**APPROVED  
JULY 19, 2016**

**ROLL:**

President, Ed Koch	Present
Vice President,	Vacant Seat
Vice President of Finance, Jules Comeau	Present
Secretary, Tom Scahill	Present
Trustee, Abbie Verner	Absent

Christine LaRocque, Library Manager  
Sue Kunzmann, Clerk

Brian Castler  
Patty Farrell  
Dona Hall  
Bob Tice

President Ed Koch called the meeting to order at 7:02 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of adopting the **Agenda** for the June 21, 2016 meeting

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving the **Minutes** of the May 17, 2016 meeting

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Expenditures** for the period May 18, 2016 through June 21, 2016

Jules said that he audited the invoices, and commented that there was a \$30 charge to stop payment on a check to Midwest Tape because they never received our original check to them.

**PUBLIC EXPRESSION:**

Bob Tice commented on what a wonderful and welcoming place the library has become

**CORRESPONDENCE:**

Thank you notes were sent to Beverly Ackerman for her donation of coffee to the library, and to Clark Seaman, as Supervisor of the Town of Long Lake, for the Hamilton County Aid check in the amount of \$2,622.

**MANAGER'S REPORT:**

Christine said that Sharon Faulkner's contact at DEC has provided a "Camp Readmore" sign that will hang from a chain at the entrance to the Children's Room. The lean to work will begin next week, and then the shelving will be installed. Pat has been coding the children's books into

categories. The Friends will be reimbursing the cost of the room, and the grant from Stewart's will pay for the lean to.

The library newsletter has been mailed.

Christine has placed an ad for the John Muir weekend events, and the event schedule has been placed on bookmarks which are available at the desk. The library has received a grant from the Decentralized Grant administered by ALCA for the weekend.

Christine thanked her staff and all volunteers for their hard work. She also thanked Louisa Wright, Barbara Keough and Betsy Comeau for their work on the mural in the Children's Room, and Brian Castler for making the picnic table.

Christine announced the following programs:  
CC Vagabonds will be returning on August 12, 2016

Thomas Cole program with Matt DeLaMater, in conjunction with the Long Lake Historical Society on August 19, 2016

Friends Book Sale on August 11, 12 and 13, 2016

The Friends Board Meeting will be on August 1, 2016 at 11:00 am

#### **PRESIDENT'S REPORT:**

Ed said that since today is the election, a new trustee will be named.

Ed said that Bob Schofield would like to talk to the trustees about the building ownership issue during a conference call. Ed will find out if that conference call will need to be posted via a Public Notice.

#### **COMMITTEE REPORTS:**

##### **FINANCE:**

Jules said that the library will end its fiscal year in good shape, which will carry us through to when the tax receipts are received. Both Personnel and Fuel costs were less than budgeted.

##### **BUILDINGS & GROUNDS:**

Tom has placed a temporary patch on the basement window, and is looking for a piece of glass. The opening is about 10 ¼ x 6 ¼.

Kevin and Tom will investigate washing the siding, as they feel that power washing will damage the building.

Tom will look at what is necessary to paint the areas needed it – including the columns and front doors.

Ed will download the manual for the generator.

Ed will call NY Fire about hard wiring the Mason Entrance Door since the Masons/Eastern Stars neglect to turn off the alarm causing the Police to investigate.

#### **PUBLIC EXPRESSION:**

Dona Hall might have a piece of plexiglass for the basement window.

Patty Farrell said that she is pleased that the attorney is going to discuss the building ownership situation with the Board. She would like that meeting to be open to the public.

Brian Castler said that the Methodist Church will be cleaned with laundry detergent, a low pressure hose and sponge mop, then rinsed. He said that since the front door is pitted, replacement might be necessary.

Brian also said that he met with Clark Seaman, and has received a copy of the Town Budget. Brian has also been measuring the building and grounds.

Brian feels that the Board should consider the following:

What would the real cost to the library be if the library owned the building? The Town has no idea what they spend on the building as Town employees are utilized.

Who would be responsible for maintaining the second floor? Would a lease be negotiated with the Masons?

Would the bank be given a right of way to access their portion of the parking lot?

Bob Tice asked if it would be better for the library to keep the winter hours for the month of June.

**OTHER BUSINESS:**

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Canvass Report for the Election.**

Results were as follows:

114 voters in person; 8 absentee voters

Brian Castler received 45 votes, and Patty Farrell received 74. There was 1 write in vote for Bob Tice, and 2 write in votes for Sharon Faulkner.

Sue will fax the report to Bob Schofield, and he will prepare the Oath of Office for Patty.

**Next Meeting: Tuesday, July 19, 2016 at 7:00 pm**

**Adjournment:** On Motion by Jules, seconded by Tom, with all in favor, the Board adjourned at 8:35 pm