

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, June 16, 2020 6:00 pm

**APPROVED
JULY 21, 2020**

ROLL:

President, Tom Scahill	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Present
Trustee, Ed Koch	Present via Speaker Phone

Crystal Niedzwiadek, Library Manager
Sue Kunzmann, Clerk

President Tom Scahill called the meeting to order at 6:05 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Rick, seconded by Bob, with all in favor of adopting the **Agenda** for the June 16, 2020 meeting

Approved: On Motion by Rick, seconded by Tom, with all in favor of approving the **Minutes** of the May 19, 2020 meeting

Approved: On Motion by Rick, seconded by Tom with all in favor of approving the **Expenditures** for the period May 20, 2020 through June 16, 2020

PRESIDENT'S REPORT:

Tom said that this will be his final Board Meeting and said it has been an honor and privilege to serve. He welcomed Donna McBride as the new Trustee. He also said that he feels the library is in capable hands with the Manager, Staff and Board.

The Board thanked Tom for his service.

Tom thanked Carol Benson for the work on the raised flower beds.

He also mentioned that the library has received the \$20,000 stipend from the Town.

MANAGER'S REPORT:

Crystal said that the North Country is now in Phase 3. The library is in Phase 1 of Reopening, and will enter Phase 2 tomorrow. If all goes well, the library might enter Phase 3 of reopening on June 29, 2020, which would allow browsing but not lingering.

Sue will purchase 100 masks at about .50 per mask

Crystal has set up the Digital Art Gallery, which is a collaboration with the Library, School, and Adirondack Museum

She has been ordering items for the end of the year purchasing and will reorganize the storage closets.

Summer Reading will start on June 22, 2020. Children will sign up and receive materials and a backpack.

The art by Nancy Halter that is presently on the mantle will be purchased using the monies from the cards that Pat Blodgett makes.

Residents asked about the budget vote, and about how to receive an Absentee Ballot if one was not sent automatically.

The final report for the Construction Grant for the shelves and computer stations is due June 30, 2020.

Crystal is also working on the website to comply with minimum standards.

COMMITTEE REPORTS:

FINANCE:

Approved: On Motion by Rick, seconded by Bob, with all in favor of hiring Ray Martin CPA to complete the **NYS Comptroller's Report** for 2019-2020. Last year the cost for Brian Dukett to complete the report was \$1,975.

PERSONNEL:

Approved: On Motion by Rick, seconded by Bill, with all in favor of pegging the **Cost of Living Increases in Pay for all employees to the Hamilton County COLA rate**. For the current year, that rate is a 2% increase.

BUILDINGS & GROUNDS:

Tom will install the Bilco Doors with the assistance of Bob Tice.

Tom will also rework the track lighting in the library.

POLICIES:

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **Temporary Safety Practices Policy**

FRIENDS:

The Friends appreciated the space for their news in our Spring Newsletter

OTHER BUSINESS:

Approved: On Motion by Tom, seconded by Bill, with all in favor of accepting the **Election Canvass Report**. All 131 voters were required to use Absentee Ballots. Donna McBride received 124 votes; Brian Castler received 5; and Bob Tice received 2.

Next Meeting: Tuesday, July 21, 2020 at 6:00 pm

Adjournment: On Motion by Rick, seconded by Bob, with all in favor, the Board adjourned at 7:00 pm