

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, June 16, 2015 7:00 pm

**APPROVED
JULY 21, 2015**

ROLL:

President, Lorrie Hosley	Present
Vice President, Ed Koch	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Tom Scahill	Present
Trustee, Marty Friedman	Present

Christine LaRocque, Library Manager
Sue Kunzmann, Clerk

Bob Tice
Donna McBride

President Lorrie Hosley called the meeting to order at 7:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Tom, seconded by Marty, with all in favor of adopting the **Agenda** for the June 16, 2015 meeting

Approved: On Motion by Jules, seconded by Marty, with all in favor of approving the **Minutes** of the May 19, 2015 meeting

Jules confirmed that the Minutes are posted on the website

Approved: On Motion by Jules, seconded by Ed, with all in favor of approving the **Expenditures** for the period May 20, 2015 through June 16, 2015

Jules audited the bills and reported that cash flow is in good shape until October when the first portion of the tax levy is received

Approved: On Motion by Jules, seconded by Marty, with all in favor of approving the payment of \$75 for the **Election Inspectors**, Charles Richard Farr and Robert Keough

CORRESPONDENCE:

Sue will send thank you notes in Lorrie's name to:

Gretchen Bellinger for her donation of CDs

Sharon Waagner for her donation

John Hosley for mowing the lawn

Friends for their donations toward the display in Emily's honor and toward the mural

MANAGER'S REPORT:

Christine reported that Bob Tice has been working diligently on landscaping the library grounds. The Board thanked him for all his hard work, and mentioned how beautiful everything looks. He has planted ferns and milkweed, and said that two Adirondack chairs would look nice on the north side of the ramp.

Christine also reported that EnerPath (NYSEG) has ordered the additional LED bulbs and they will cost an additional \$270.56

Christine will also look at our RICOH contract to determine if changes need to be made.

Christine said that some taxpayers requested that the newsletter next year state whether or not the tax cap has been exceeded. Lorrie suggested that a current photo of the front of the building be used.

Christine said that the Long Lake Association used the large table for a Board meeting during open hours. She is wondering if we should allow groups to use the table for meetings, and, if so, if they would only be able to use the area when the library is open. Tom will review our former Meeting Room Policy and compare it to the policy at other libraries.

PRESIDENT'S REPORT:

Lorrie reported that Sue Lombardi said that the decision on the air conditioner would be made in the summer

COMMITTEE REPORTS:

FINANCE:

Jules will invite Ray Martin to attend the meeting in September

PERSONNEL:

Lorrie reported that raises will be discussed after the result of the election are received

BUILDINGS & GROUNDS:

Ed reported that the bathroom fan has been installed.

Approved: On Motion by Lorrie, seconded by Marty, with all in favor of approving the **bill for the bathroom fan** up to a maximum of \$1,000

Ed has found the basement door, and is now looking for the hardware

Tom will determine which timers for the outside lights to order

Ed will have the CDE Electric install the motion detector

Brian Castler has volunteered to clean and repaint the railings

Ed will look at the concrete

Jim Cronn will work with Ed to determine which flowering plants would work in our landscaping project.

Ed will obtain an estimate for the repair of the siding.

PROGRAM:

Christine said that the "Check This Out" brochures with summer programs are on display
The dedication for the display in Emily's honor will be June 20, 2015 at 2:00 pm
The mural dedication will be July 17, 2015 at 7:00 pm

FRIENDS:

Christine will work with the Friends on a Master Plan of Projects

STRATEGIC PLANNING:

Marty reported that the library has acquired a video camera and tripod, and he is working on the solicitation email and video

OTHER BUSINESS:

Kevin has placed a bulletin board in the Post Office for library programs. He will work on a label for the top of the board.

Approved: On Motion by Marty, seconded by Jules, with all in favor of approving the **Canvass Report for the Election**. The budget passed and Tom was elected to the five year seat and Abbie Verner was elected to the two year seat.

PUBLIC EXPRESSION:

Everyone thanked Lorrie for serving so many years on the library board.

Next Meeting: Tuesday, July 21, 2015 at 7:00 pm – Reorganization Meeting

Adjournment: On Motion by Marty , seconded by Tom, with all in favor, the Board adjourned at 8:55 pm