

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, June 15, 2021 6:00 pm

**APPROVED
JULY 20, 2021**

ROLL:

President and Vice President of Finance, Rick Paula	Present
Vice President, Bob Dechene	Present
Secretary, Donna McBride	Present via Telephone
Trustee, Jules Comeau	Present
Trustee, Ed Koch	Absent

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

Patty Farrell
Mike Farrell

President Rick Paula called the meeting to order at 7:30 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Rick, with all in favor of adopting the **Agenda** for the June 15, 2021 meeting

Approved: On Motion by Bob, seconded by Rick, with all in favor of approving the **Minutes** of the May 18, 2021 meeting

Approved: On Motion by Bob, seconded by Rick, with all in favor of approving the **Expenditures** for the period May 19, 2021 through June 15, 2021

TRUSTEE POSITIONS:

Approved: On Motion by Rick, seconded by Bob, **Bill Sandiford's** Resignation from the Board was Accepted with Regret

Approved: On Motion by Rick, seconded by Bob, **Jules Comeau** was Appointed to the Board. The Term will expire July 1, 2022.

PUBLIC EXPRESSION:

Mike Farrell asked why voters at the library election were not asked to sign in.

PRESIDENT'S REPORT:

Rick reported that one of the employees working on the library building was involved in an incident at the Adirondack Hotel, where he and another employee have been staying while in Long Lake. Both of the employees of the subcontractor were told they would no longer be welcome at the Hotel. A letter was sent to both the Contractor, Mid State, and the Architect about the incident. Ryan from Mid State contacted Carol Inserra, the Owner of the Hotel, and

Rick spoke with Andre, the Hotel employee involved in the incident. They stressed that the two people involved are not library employees, but employees of the Subcontractor.

MANAGER'S REPORT:

Kristel said that the following Programs have been scheduled:

Gail Huntley will present excerpts from her new book "Adirondack Proud" on July 13, 2021 at the library

Mark Manske will talk about Adirondack Raptors on September 6, 2021 at Mt Sabattis. He will be bringing live birds of prey.

Teens Teach Technology will be a weekly program in September

Kristel has been attending the monthly Friends meetings.

She said the Remote Meeting availability has been extended to July 5, 2021.

The Arbor Day Poetry Contest event was held at the library on June 11, 2021.

Kristel has contacted the Newcomb Chamber of Commerce about bus transportation from Newcomb to the Library.

Kristel and Josh Tremblay from the School have been discussing a Story Walk on the Nature Trail to be completed next year.

Facebook and the Webpage now have summer hours listed.

The Children's Room is now open to the public. The library has ordered masks for children and an air purifier has been purchased.

Kristel is working on the Minimum Library Standards. She has added the Budget to the webpage.

The Paint with Jessie program on June 12, 2021 was successful.

There is information on a Scavenger Hunt for children at the Circulation Desk, and Seeds are still available at the Circulation Desk.

Kristel has been attending Webinars. The ALA Conference will be done virtually this year.

She is ordering new material and promoting them on Facebook.

COMMITTEE REPORTS:

FINANCE:

Since Ray Martin is retiring, the new name of our CPA will be Martin & Dukett, LLC.

PERSONNEL:

Ed recommended that each employee receive a 5% raise.

Approved: On Motion by Bob, seconded by Jules, each employee will receive a 5% raise effective July 1, 2021.

BUILDINGS & GROUNDS:

Rick reported that the work on the building should be completed by the end of June.

POLICIES:

Kristel presented the following new policies.

1. **Free Access to Libraries for Minors**
2. **Freedom to Read Statement**
3. **Patron Complaints**
4. **Services for Non-Resident Borrowers**
5. **Substance Abuse Drug-Free Workplace**
6. **Wireless Internet Access Policy**

Discussion will take place at the July meeting.

FRIENDS:

At the meeting today, the Friends agreed to purchase a refrigerator for the Library. It will be used to store the produce in the Farm to Library Program.

The Book Sale will be August 14, 2021

OTHER BUSINESS:

Approved: On Motion by Jules, seconded by Bob, with all in favor of accepting the **Election Canvass Report**.

Results were as follows:

26 voters in person; 2 absentee voters

Richard Paula received 24 votes

There were 4 write in votes – one each for Teresa Tice, James Bateman, Abstain, and Blank

Next Meeting: Tuesday, July 20, 2021 at 6:00 pm

Adjournment: On Motion by Rick, seconded by Bob, with all in favor, the Board adjourned at 8:15 pm