

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, January 15, 2019 6:00 pm**

**APPROVED  
FEBRUARY 19, 2019**

**ROLL:**

President, Tom Schail	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Absent
Trustee, Rick Paula	Present

Sue Kunzmann, Clerk

Bob Tice

President Tom Scahill called the meeting to order at 6:05 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Bob, seconded by Jules, with all in favor of adopting the **Agenda** for the January 15, 2019 meeting

**Approved:** On Motion by Jules, seconded by Rick, with all in favor of approving the **Minutes** of the December 18, 2018 meeting

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period December 19, 2018 through January 15, 2019

**CORRESPONDENCE:**

A thank you letter to Jim Tedisco, New York State Senator, was sent by Christine and the Board to thank Jim for the \$4,000 in funding via Bullet Aid, which will be used to fund the Café Livre Coffeehouse series.

**PRESIDENT'S REPORT:**

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving the renewal of the library's membership in the **LTA** for \$120.

Tom said that the Café Livre with Garland Nelson was well attended and enjoyed by all

**DIRECTOR'S REPORT:**

Christine's report also mentioned the success of the first Café Livre. Bob Tice was commended for helping to promote the coffeehouse program. The next event is the Canal Street String Band on Friday, February 8, 2019 at 7:00 pm.

Christine will attend the Directors Council Meeting on Friday, January 18, 2019 and the Annual Report Workshop on January 30, 2019.

Her report said that Paul Mays, Architect, is working on a proposal.

## **COMMITTEE REPORTS:**

### **FINANCE:**

Jules said that the second installment of the tax proceeds has been received.

### **PERSONNEL:**

Jules reported that the Director's salary was last increased to \$16.28 effective July 1, 2015.

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving a raise for the **Director** of \$3.00 per hour, retroactive to July 1, 2017, and a 3% raise retroactive to July 1, 2018. In summary, the hourly salary would go from \$16.28 to \$19.28 on July 1, 2017. On July 1, 2018, the hourly salary would increase 3% to \$19.86

Jules said that the salary increase would be within the budgeted figures for payroll.

### **POLICIES:**

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Sexual Harassment Complaint Form**

### **PROGRAM:**

Christine's report said that she will be leading the Summer Reading Program this year. The theme is Outer Space...A Universe of Stories

The Gibson Brothers will be returning on Sunday, August 11, 2019, and the program will again be at the school

The library will host the reception for the Hamilton County Soil and Water Conservation Arbor Day Poetry Contest

The Spoon River Anthology Reading event will be held on March 27, 2019 at 6:00 pm

### **LONG RANGE & STRATEGIC PLANNING:**

Rick distributed Draft 2 of the Strategic Plan

**Next Meeting: Tuesday, February 19, 2019 at 6:00 pm**

Note: Jules will be absent

**Adjournment:** On Motion by Bob, seconded by Rick, with all in favor, the Board adjourned at 6:40 pm