

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, February 16, 2021 6:00 pm

**APPROVED
MARCH 16, 2021**

ROLL:

| | |
|---------------------------------------|-----------------------|
| President, Ed Koch | Present via Telephone |
| Vice President, Bob Dechene | Present |
| Vice President of Finance, Rick Paula | Present |
| Secretary, Bill Sandiford | Absent |
| Trustee, Donna McBride | Present via Telephone |

Sue Kunzmann, Clerk

Nancy Grosselfinger via Zoom

President Ed Koch called the meeting to order at 6:02 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Rick, seconded by Bob, with all in favor of adopting the **Agenda** for the February 16, 2021 meeting

Approved: On Motion by Ed, seconded by Donna, with all in favor of approving the **Minutes** of the January 19, 2021 meeting

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **Expenditures** for the period January 20, 2021 through February 16, 2021

PUBLIC EXPRESSION:

Nancy Grosselfinger asked about our plans if the Town of Long Lake does not continue to give the library \$20,000 per year. The \$20,00 is in the Town Budget for 2021.

CORRESPONDENCE:

A thank you note was sent to Kevin & Aminda Evans for their donation of \$25 to the library

MANAGER'S REPORT:

Rick reported that he, Bob and Sue interviewed three candidates via Zoom for the library manager position. The remaining applicants did not qualify for the position. The committee would like to offer the position to Kristel Guimara. Rick will contact her references. Kristel lives in Saranac Lake and is an adjunct professor at North Country Community College, and has library experience.

Approved: On Motion by Rick, seconded by Donna, with all in favor of Rick offering the position of **library manager to Kristel Guimara** at a salary of \$20 per hour, working 28 hours per week.

If she accepts the position, Rick will contact the other two applicants.

The Board would like Kristel to start March 1, 2021.
Sue will contact Hamilton County Personnel to obtain approval to hire Kristel.

Rick will look into the pay scale and benefits at the School, Town and SALS.

COMMITTEE REPORTS:

FINANCE:

Rick has submitted the Annual Report to SALS.

BUILDINGS & GROUNDS:

The Change Order has been submitted to the Architect and the additional windows have been ordered. The contractor anticipates a mid March start date for the project.

Next Meeting: Tuesday, March 16, 2021 at 6:00 pm

Adjournment: On Motion by Rick, seconded by Donna, with all in favor, the Board adjourned at 6:22 pm