

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, December 19, 2017 7:00 pm**

**APPROVED  
JANUARY 16, 2018**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Present
Trustee, Bob Dechene	Present

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Brian Castler  
Mike Farrell

President Ed Koch called the meeting to order at 7:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Tom, seconded by Bob, with all in favor of adopting the **Agenda** for the December 19, 2017 meeting

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Minutes** of the November 21, 2017 meeting

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period November 22, 2017 through December 19, 2017

**RESOLUTION:**

**Approved:** On Motion by Ed, seconded by Tom, with all in favor of approving the Resolution to **Accept the Transfer of the Library Building**

Ed distributed a copy of a letter from Clark Seaman, Town Supervisor, indicating that the Town Board intends to donate \$20,000 per year to both the Long Lake Public Library and the Raquette Lake Library.

**PUBLIC EXPRESSION:**

Brian spoke about the transfer of the building

**PRESIDENT'S REPORT:**

Ed said we will get property lines surveyed.

**DIRECTOR'S REPORT:**

Christine said that the Decentralization Grant for an after school program to construct an historical quilt has been approved in the amount of \$1740.

The library is hosting a Holiday Art Exhibit with items for sale by the artists.  
The library is currently conducting a Little Hat, Big Heart Campaign to knit hats for babies with congenital heart defects. Donna Adams is leading the program.

After that program concludes, hats for babies will be knitted. They will be distributed to the hospitals in Saranac Lake and Glens Falls.

The Café Livre with the Adirondack Gypsies was held on Saturday, December 16, 2017. This event was sponsored by the Friends, and was very successful. The next Café Livre will feature the Dylan Perrillo trio, and will be on January 27, 2018

Rick Butz may be conducting a bird carving workshop mid-winter.

#### **COMMITTEE REPORTS:**

##### **FINANCE:**

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Financial Statements** of June 30, 2017 and June 30, 2016

##### **BUILDINGS & GROUNDS:**

Tom reported that the Electrical Inspection has been performed on the generator

##### **LONG RANGE & STRATEGIC PLANNING:**

Ed said that long range planning will commence after the report by the Architect is received.

##### **OTHER BUSINESS:**

##### **PAID FAMILY LEAVE:**

Christine explained that Paid Family Leave becomes a mandatory benefit in New York State effective 1/1/18. However, for public employees, the employer may choose to offer Paid Family Leave, or not. Job Protected, Paid Leave, is available to bond with a new child, to care for a seriously ill family member, or to attend to family matters as a result of military exigency.

The cost for the benefit is .00126 of pay.

The decisions to offer the benefit or not, and to pay for the benefit or to have employees pay for the benefit were tabled until a Special Meeting scheduled for Friday, December 29, 2017 at 3:30 pm. Christine will send the link for more information to all Trustees.

##### **PUBLIC EXPRESSION:**

Brian spoke about the Architect's Report/Long Range Planning

Mike spoke about funds and building

**Next Meeting: SPECIAL MEETING Friday, December 29, 2017 at 3:30 pm  
Tuesday, January 16, 2018 at 7:00 pm**

**Adjournment:** On Motion by Bill, seconded by Tom, with all in favor, the Board adjourned at 8:05 pm