

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, December 18, 2018 6:00 pm**

**APPROVED  
JANUARY 15, 2019**

**ROLL:**

|   |         |
|---|---------|
| President, Tom Schail                   | Present |
| Vice President, Bob Dechene             | Present |
| Vice President of Finance, Jules Comeau | Present |
| Secretary, Bill Sandiford               | Present |
| Trustee, Rick Paula                     | Present |

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Bob Tice

President Tom Scahill called the meeting to order at 6:10 pm

**AGENDA AND MINUTES:**

**Approved:** On Motion by Rick, seconded by Bill, with all in favor of adopting the **Agenda** for the December 18, 2018 meeting

**Approved:** On Motion by Rick, seconded by Bill, with all in favor of approving the **Minutes** of the November 20, 2018 meeting

**Approved:** On Motion by Bill, seconded by Tom, with all in favor of moving the vote on Expenditures to after the President's Report

**CORRESPONDENCE:**

Holiday Greetings were sent to our Attorney, Accountant and Architect offices. Get Well cards were sent to Bob Faulkner and Bob Benson, and a thank you card was sent to Peggy Dechene for the cookies

**PRESIDENT'S REPORT:**

Tom discussed topic of Director's performance evaluation.

**EXPENDITURES**

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period November 21, 2018 through December 18, 2018

**DIRECTOR'S REPORT:**

Christine will attend a SALS sponsored program to help directors complete the Annual Report on January 30, 2019

Paul Mays will be giving the library an architectural proposition for consideration.

The 2019 Café Livre series is scheduled:  
Garland Nelson, January 11, 2019  
Canal Street String Bank, February 8, 2019  
Jim Gaudet and the Railroad Boys, March 2, 2019  
The Dylan Perrillo Orchestra, April 27, 2019  
The Bluebillies, May 18, 2019

**COMMITTEE REPORTS:**

**FINANCE:**

Jules said that Christine is looking into the status of the first tax proceed check with Long Lake Central School.

**BUILDINGS & GROUNDS:**

Christine will look into the status of the insurance claim.

**POLICIES:**

Christine and Tom will streamline the existing Anti-Harassment Policy with a Complaint Form.

**FRIENDS:**

Christine said that the Ladies Lunch was attended by about 60 people, and the auction was a great success.

**LONG RANGE & STRATEGIC PLANNING:**

The plan will continue to be edited, and when completed the BOT will meet with the Friends Board as detailed in the MOU.

**Next Meeting: Tuesday, January 15, 2019 at 6:00 pm**

**Adjournment:** On Motion by Bill, seconded by Rick, with all in favor, the Board adjourned at 6:50 pm