

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, August 15, 2017 7:00 pm**

**APPROVED  
SEPTEMBER 19, 2017**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Absent
Trustee, Patty Farrell	Present

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

Brian Castler  
Bruce Breitmeyer  
Chris Blumberg  
Deb Traynor  
Diane Carney  
Doug Blodgett  
Kathy Duffendack  
Kevin Glandon  
Kris Brietmeyer  
Jackie Hornstein  
Jackie Mallery  
Pam Speer  
Pat Blodgett  
Sharon Faulkner

President Ed Koch called the meeting to order at 7:03 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of adopting the **Agenda** for the August 15, 2017 meeting

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Minutes** of the July 18, 2017 meeting

**Approved:** On Motion by Jules, seconded by Patty, with all in favor of approving the **Minutes** of the July 25, 2017 meeting

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Expenditures** for the period July 19, 2017 through August 15, 2017

**FRIENDS:**

Sharon Faulkner said that the Friends have discussed the Memorandum of Understanding and do not feel any changes are necessary. An updated MOU will be signed by both parties.

The Library Board thanked the Friends for all they do to help the library.

### **CORRESPONDENCE:**

Thank you notes were sent to

Andrew Cuomo, Governor, James Tedisco, State Senator and Marc Butler, State Assemblyperson for the Local Library Services Aid of \$1,404

Gary McLouth – for the donation of his book "The Time We Make In Passing"

Captain James Scheffer – for the donation of the book "Safer Seas Digest"

A letter from Rachel Zevin was read

### **PRESIDENT'S REPORT:**

Ed said that the rain this summer has brought many users to the library.

He also said that once a motion has been approved by a majority of the Trustees, that motion becomes operating procedure.

### **DIRECTOR'S REPORT:**

Christine reported that 2017 has been successful in reintroducing children's programs: 46-er Reader Program, Camp Readmore library visit incentive, and summer reading

Barbara Keough is exhibiting her artwork this month

The Gibson Brothers concert was a great success

Christine has received many accolades about Pat, Kevin and Sue from the public

SALS has changed the library wi-fi from Frontier to SLIC

### **COMMITTEE REPORTS:**

#### **FINANCE:**

Jules and Christine reported on the additional auxiliary costs to the wage parity proposal. These costs include the wage parity, payroll taxes, Workers Compensation, Social Security, Medicare and New York State Unemployment. The total increase would be \$11,280.67 using the maximum number of hours for Pat, Sue and Kevin.

**Approved:** On Motion by Tom, seconded by Jules, with all in favor except Patty who voted nay, of approving the **wage parity** proposal with the following details:

Pat:  $\$11.81 + 3.19 = \$15.00$  per hour

Sue:  $\$13.13 + 3.00 = \$16.13$  per hour

Kevin (Library)  $\$10.50 + 3.00 = \$13.50$  per hour

Kevin (Cleaner)  $\$12.60 + 2.40 = \$15.00$  per hour

All changes are to be retroactive to July 1, 2017

### **POLICIES:**

Tom read the Draft of the Budget Transfer Policy; the vote on the policy will be at the September meeting.

Tom said that a Surplus Property Policy is not necessary because State Law states that a public library may give the property to another municipal entity, declare the property unusable or advertise the sale of the property by bids.

**PROGRAM:**

Patty said that the Children's Opera "Little Red's Most Unusual Day" was very well attended and very nice.

Patty also said that Sally Long is doing a great job with summer reading.

**OTHER BUSINESS:**

Ed said that he received a letter from Clark Seaman about the proposed **perennial garden**. The garden has been placed on hold until the next Town Board meeting on August 30, 2017. The library will present a proposal to the Town.

Ed will talk to **Sue Svoboda** about her agreement to pay half of the extra the library paid to Ray Martin to correct the Comptroller's Report. A meeting between the parties will be set up in the future.

**Special Meeting:**

The Board would like to schedule a Special Meeting to evaluate the Director. The meeting will be posted and will indicate that it will be "Anticipated Executive Session". A date needs to be chosen.

**PUBLIC EXPRESSION:**

Bruce spoke about receiving copies of correspondence.

Brian spoke about employee pay and the letter from Clark.

Sharon applauded the Board for approving the Wage Parity, and Debbie echoed that sentiment.

**Next Meeting: Tuesday, September 19, 2017 at 7:00 pm**

**Adjournment:** On Motion by Jules, seconded by Ed, with all in favor, the Board adjourned at 8:50 pm