

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Thursday, April 3, 2014 7:00 pm**

**APPROVED  
APRIL 22, 2014**

**ROLL:**

President, Lorrie Hosley	Present
Vice President, Ed Koch	Present
Vice President of Finance, Adele Williams	Present
Secretary, Jules Comeau	Present
Trustee, Marty Friedman	Present

Emily Farr, Library Director

President Lorrie Hosley called the meeting to order at 7:01 pm

The purpose of the meeting was a budget workshop to discuss and formulate a proposed budget for July 2014 through June 2015.

Orkin Pest Control Contract: The Board agreed to decrease the Orkin contract to \$500 and not using their services during the winter months.

Annual Audit: The Board agreed to consider contracting for an audit bi-annually rather than yearly; Emily will talk with our auditor to determine the savings if done every two years.

Professional Fees: Our treasurer has notified us that his fees will increase next fiscal year, but has not given us a figure yet. We have increased this budget item by \$1200.

ACT Grant: The Board agreed to not request an ACT grant this year and to consider requesting a grant in the future for computer replacements when required. We are eligible for a grant of approximately \$6600 at this time.

Health Insurance for Library Director: The Board agreed that it would provide health insurance benefits for the library director if the individual in that position requires coverage. The Board agreed to establish a separate account in the amount of \$10,000 to fund health insurance benefits for the library director in the event that this is needed; this amount would provide funding for approximately one year. This separate account would be funded by transferring money from our money market account.

Computer replacement: The Board agreed to fund future computer replacement in the amount of \$2000 in the proposed budget, with this funding to be carried forward into the

next fiscal year budget. Projected cost to replace our computers in three years through SALS totals \$6000.

**Approved:** On motion by Laurie, seconded by Marty, with all in favor, to override the tax cap for the 2014-15 fiscal year. The Board has no intention of exceeding the tax cap but this action was strongly recommended by our legal counsel.

Proposed 2014-2015 Budget: The Board will plan to approve our final proposed budget in the amount of \$134,142 at our April 22, 2014 meeting. This budget will need to be approved by the voters of our school district library at the annual meeting and vote in June.

**Adjournment:** On motion by Ed, seconded by Laurie, with all in favor, the Board adjourned at 9:20 pm

**Next Meeting: Tuesday, April 22, 2014 at 7:00 pm**