

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, April 19, 2016 7:00 pm

**APPROVED
MAY 17, 2016**

ROLL:

President, Ed Koch	Present
Vice President,	Vacant Seat
Vice President of Finance, Jules Comeau	Present
Secretary, Tom Scahill	Present
Trustee, Abbie Verner	Present

Christine LaRocque, Library Manager
Sue Kunzmann, Clerk

Doug Blodgett
Brian Castler and Kathy Duffendack
Patty Farrell
Dona Hall
Lorrie Hosley
Donna McBride
Bob Tice

President Ed Koch called the meeting to order at 7:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Jules, seconded by Abbie, with all in favor of adopting the **Agenda** for the April 19, 2016 meeting

Approved: On Motion by Tom, seconded by Abbie, with all in favor of approving the **Minutes** of the March 15, 2016 meeting with the following addition after Marty's verbal resignation:

***Not Approved:** On Motion by Abbie, seconded by Tom, with Abbie and Tom voting aye, and Ed and Jules abstaining to vote to approve **Marty's resignation**.*

Approved: On Motion by Jules, seconded by Abbie, with all in favor of approving the **Expenditures** for the period March 16, 2016 through April 19, 2016

Jules reported that he reviewed the expenditures and found no problems.

PUBLIC EXPRESSION:

Lorrie Hosley said that the library looks fantastic, and that she has enjoyed the Café Livre presentations.

Lorrie also said that she is against the library taking ownership of the building. She feels that the lawyer should be consulted about whether a public referendum would be a wise move.

Patty Farrell asked why the Town would be so anxious to get rid of the building.

Donna McBride commented on how wonderful the blinds make the room look.

CORRESPONDENCE:

Approved: On Motion by Tom, seconded by Abbie, with all in favor of accepting the **Resignation Letter from Marty**

Ed said that Marty sent a letter to the attorney after his resignation. The attorney contacted Ed to say that a response to Marty would not be given since Marty had resigned.

A thank you was sent to Stewart's for their Holiday Match grant of \$750, which will be used for the lean to in the new Children's Room.

MANAGER'S REPORT:

Christine said that all the requirements have been satisfied for the NYS Construction Grant. The blinds have been installed, and the valences were delivered today, and will be installed soon.

The Children's Room will be renamed "Camp Readmore". The books will be categorized by subject, and Sharon Faulkner has contacted DEC for signage. The mural of mountain ranges has been started. The Friends are supporting the renovation.

There have been two recent Café Livre presentations – Michael Jerling on March 25, 2016, and The Lightning Rods on April 15, 2016. Both were well attended, and the public thoroughly enjoyed both the music and the pies.

Christine thanked staff and volunteers. Betsy Comeau and Louisa Wright have been helping with the mural.

Christine also thanked the Friends for their help with raising money and coming up with cool ideas.

Finally she thanked the public for their support and interest in the library.

PRESIDENT'S REPORT:

Approved: On Motion by Jules, seconded by Abbie, with all in favor of authorizing the Board President to sign the **SALS Joint Automation Project Agreement** for the coming year

Ed also said that he spoke to Sara Dallas about a member of the Friends Board completing a petition to become a Library Trustee. Ed said that Sara said that an individual may not be a member of both Boards.

Tom will check the policies of other libraries to see if any have a policy against a member of the Friends Board also being on the Library Board.

Ed said that there is a Trustee Institute at Plattsburgh on May 6 & 7, 2016. Ed will be attending.

COMMITTEE REPORTS:

FINANCE:

Jules reported that the budget for 2016-17 has been completed. There are some minor adjustments, but the tax levy will stay the same at \$144,002, so there will not be an increase

needing taxpayer approval. Fuel costs were less this year, the carpet service was discontinued and cleaning expenses were also less. The budget was increased for library materials and programming.

Approved: On Motion by Jules, seconded by Abbie, with all in favor of approving payment up to a maximum of \$500 **for installation of the blinds**. Christine will give the bill to Sue to send to Ray Martin's office for payment.

BUILDINGS & GROUNDS:

Tom reported that Brian Castler, Kathy Duffendack and he have been sanding the railing. The railing will then be painted green to match the roof.

The cracked basement window is about 11 x 7 inches. Tom will take care of it.

Brian, Ed and Tom will look at the support posts. Perhaps they will cut off the frame bottoms and replace them with hydraulic concrete.

Tom will contact Chuck Frost about power washing the building.

PROGRAM:

Christine reported that the John Muir Fest will be July 22 through July 24, 2016.

Jack Carney will be doing a book reading of his book "Nation of Killers" on May 13, 2016.

The CC Vagabonds will be performing again on August 13, 2016, which is also the day of the Book Sale.

FRIENDS:

After investigation, Sharon Faulkner determined that the Friends would no longer need their own insurance policy if the Library could add the Friends as an Additional Insured on the library's policy.

Approved: On Motion by Abbie, seconded by Jules, with all in favor of adding the Friends as an **Additional Insured** on the library's insurance policy for a cost of \$25. The Friends will pay the \$25.

OTHER BUSINESS:

Approved: On Motion by Jules, seconded by Abbie, with all in favor of appointing Charles Richard Farr and Robert Keough as Election Inspectors with a payment of \$75 each.

A Resolution to override the tax cap is not necessary this year as the Budget is not increasing

Approved: On Motion by Jules, seconded by Abbie, with all in favor of approving the 2016-2017 **Budget** of \$149,404, of which \$144,002 will continue to be the tax levy

Approved: On Motion by Abbie, seconded by Tom, with all in favor of approving the **Election Resolution** showing one trustee vacancy and appointing Charles Richard Farr and Robert Keough as Election Inspectors with payment of \$75 each.

Approved: On Motion by Jules, seconded by Tom, with all in favor of approving the **SALS Annual Trustee meeting** on May 16, 2016 as eligible for travel expenses for the trustees and library manager.

Reservations are due by May 6, 2016. Each trustee will pay for his/her own ticket, and Christine will receive the one free meal per library.

PUBLIC EXPRESSION:

Brian Castler recommended that the library conduct a public information meeting to discuss the pros and cons of library ownership of the building.

Patty Farrell asked why the questions written to the Board are not answered at the meeting, as she assumed they would be.

Kathy Duffendack feels that the Board would be more transparent if questions are made public.

Patty then read her questions and Ed's responses, followed by Kathy Duffendack's and then Brian Castler's.

Lorrie Hosley asked if responses to Frank Pine's questions have been received by Frank yet.

Next Meeting: Tuesday, May 17, 2016 at 7:00 pm

Adjournment: On Motion by Jules, seconded by Abbie, with all in favor, the Board adjourned at 9:50 pm