

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, April 17, 2018 7:00 pm**

**APPROVED  
MAY 15, 2018**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Bill Sandiford	Present
Trustee, Bob Dechene	Present

Christine LaRocque, Library Director  
Sue Kunzmann, Clerk

President Ed Koch called the meeting to order at 7:03 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Jules, seconded by Bill, with all in favor of adopting the **Agenda** for the April 17, 2018 meeting

**Approved:** On Motion by Bill, seconded by Jules, with all in favor of approving the **Minutes** of the March 20, 2018 meeting

**Approved:** On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period March 21, 2018 through April 17, 2018

**CORRESPONDENCE:**

A thank you note was sent to Pat Benton for the use of her bunny suit for the visit by the Easter bunny to the library

**COMMITTEE REPORTS:**

**FINANCE:**

Jules said that he and Christine have completed the Draft Budget.

**Approved:** On Motion by Jules, seconded by Bill, with all in favor of establishing a **Capital Fund** with a transfer of \$50,000 from the Operating Account.

**Approved:** On Motion by Jules, seconded by Bill, with all in favor of **the transfer of \$2,000** from the Utilities Line Item (5300) to the Building Maintenance Line Item (5400) in order to cover the Closing Costs for the Building.

**PERSONNEL:**

Jules will investigate the procedure for evaluating Christine as Library Director.

**BUILDINGS & GROUNDS:**

Christine said that she met with Architect, Steve Rowland.

**FRIENDS:**

Christine said that the next Café Livre will be Saturday, April 28, 2018 at 7:00 and will feature The Bakery, A Jazz Quartet

**LONG RANGE & STRATEGIC PLANNING:**

Look into a possible SALS workshop

**OTHER BUSINESS:**

**ELECTION:**

**Approved:** On Motion by Bill, seconded by Tom, with all in favor of approving **the Resolution to Override the Tax Cap**

The Board's intent is to stay under the tax cap

**Approved:** On Motion by Bill, seconded by Jules, with all in favor of adopting the **2018-2019 Fiscal Year Budget** of \$151,950, of which \$146,606 will be the tax levy

**Approved:** On Motion by Bill, seconded by Bob, with all in favor of adopting the **Election Resolution** which shows the annual levy of \$146,606, and two trustee vacancies and appoints Charles Richard Farr and Robert Keough as Election Inspectors with a compensation rate of \$75 each.

**PROGRAM:**

**Approved:** On Motion by Bill, seconded by Bob, with all in favor of approving a \$75 honorarium to Sharilea Cook to thank her for playing the **Easter Bunny**

**Next Meeting: Tuesday, May 15, 2018 at 7:00 pm**

**Adjournment:** On Motion by Bill, seconded by Jules, with all in favor, the Board adjourned at 7:58 pm