

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, September 16, 2025 6:00 pm

ROLL:

President, Rick Paula	Present
Vice President, Kent Stanton	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Marcia Acita	Present
Trustee, Pam St John	Present

APPROVED
OCTOBER 21ST, 2025

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:05 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Pam, seconded by Kent, with all in favor of adopting the **Agenda** for the September 16, 2025 meeting

Approved: On Motion by Kent, seconded by Donna, with all in favor of approving the **Minutes** of the August 19, 2025 meeting

Approved: On Motion by Donna, seconded by Pam, with all in favor of approving the **Expenditures** for the period August 20, 2025 through September 16, 2025

PRESIDENT'S REPORT:

Rick reported that when a computer is returned to JA, it may be returned to us after they wipe the hard drive. New equipment may be ordered two times a year

Both CDs have been renewed for 6 months at a rate of 3.85%

The sign that used to be on the front of the building was placed in the basement and was ruined. TR Signs can duplicate the sign for \$1,500.

Approved: On Motion by Pam, seconded by Kent, with all in favor of **replacing the sign** using the donations in memory of Lorrie Hosley.

Rick would like each Trustee to complete an evaluation on the library manager listing strengths and problems by next month.

MANAGER'S REPORT:

Kristel asked Rick about a Holiday Dinner. Rick said that this year's will be similar to last year's and will be held in mid December

Kristel has contacted Suzanne Samuels, author of "Seeds of the Pomegranate" about a talk next year at the library

The Auditor is currently working on the 2024-2025 fiscal year.

The Appetizing Book Club will have two events:
November 17, 2025 – Coffee Tasting at Origin Coffee
May 11, 2026 – Tea Tasting at Early Dawn Confections

Events:

October 11, 2025 – Painting Workshop with Kathy Glatz
October 25, 2025 from 2:00 – 4:00 pm – Hot Club of Saratoga
March 7, 2026 – Café Livre – Peter and Sherian

The Friends are updating their Bylaws. Staff and Trustees will be receiving their newsletters.

The Friends are working on the Ladies Luncheon, to be held in December

The library's insurance company will cover the sewing machine, but will not provide insurance for power tools.

Sue Furlong will return to the library as a substitute.

Baker & Taylor will be bought out by Reader Link by the end of the month

COMMITTEE REPORTS:

FINANCE:

Approved: On Motion by Donna, seconded by Kent, with all in favor of **revising the Budget** for 2024 – 2025 year to cover expenses in excess of the budgeted figures for the following line items

5301 – Electricity

5800 – Telephone

5910 – Computer Equipment

OTHER BUSINESS:

Marcia will look into whether the library can obtain electricity using energy from a solar farm, NEXAMP, which would give a 10% savings

Reid Waite is conducting D&D on Saturdays for 10 weeks

Donna asked about opening the library on Sundays

Kent mentioned that the library should invite the Friends to a Board Meeting.

Rick said that repair experts will be at the Glens Falls Library on October 4, 2025 from 10:00 until 1:00

Next Meeting: Tuesday, October 21, 2025 at 6:00 pm
Trustee Training will start at 5:00 pm

Adjournment: On Motion by Marcia, seconded by Pam, with all in favor, the Board adjourned at 7:00 pm