

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, August 19, 2025 6:00 pm

ROLL:

President, Rick Paula	Present
Vice President, Kent Stanton	Absent
Vice President of Finance, Donna Furlong	Present
Secretary, Marcia Acita	Present
Trustee, Pam St John	Absent

APPROVED

SEPTEMBER 16TH, 2025

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Pam, seconded by Donna, with all in favor of adopting the **Agenda** for the August 19, 2025 meeting

Approved: On Motion by Pam, seconded by Marcia, with all in favor of approving the **Minutes** of the July 15, 2025 meeting

Approved: On Motion by Pam, seconded by Donna, with all in favor of approving the **Expenditures** for the period July 16, 2025 through August 19, 2025

PRESIDENT'S REPORT:

Rick reported that both CDs have been renewed for a period of 6 months at a rate of 3.85%

The sewing machine for the Library of Things is being repaired. Rick asked if he could donate some drills.

He said he has been asked about the sign that used to be on the front of the building

MANAGER'S REPORT:

Kristel said that Brian Dukett has completed and submitted the Comptroller's Report

He has also sent the auditor the information needed for the audit

Brian has completed the financial section for the Annual Report

The Engagement Letter for the auditor, West & Co, has been signed

Appetizing Books will go to two off site events:
Origin Coffee on November 17 – coffee tasting
Early Dawn Confections on May 11 – tea tasting

Kristel and Donna will work on balancing last year's budget

The Estate of Prudence Churchill has bequeathed the library \$1000. Kristel has sent a thank you note, and Rick signed the Consent to Discharge letter

We received a \$50 donation in memory of Janet Eve Plumley Schirripa. Board books were purchased and Kristel sent a thank you note.

Events:

Summer Reading Program came to a close at the end of July. Kristel asked Caiden to let her know if he would have interest in running the program again next summer.

The Scavenger Hunt was again successful with 70 kids participating.

Kristel borrowed a Story Walk about the Gruffalo from SALS.

She also borrowed Sensory Tiles from SALS. They were so well received that the library purchased 4 using funds donated in Theresa Parkinson's memory.

Saturday, October 11, 2025 – Painting Workshop with Kathy Glatz

Saturday, October 25, 2025 – Hot Club of Saratoga

Saturday, March 7, 2026 – Peter & Sherian

TBA – Kevin & Bob

The Friends Art Show was successful. The auction of paddles raised over \$1,000

Their Book Nook is open on Saturdays, and will close around Columbus Day

Sara Dallas will be gone by the end of the month. The new SALS Director is Kimberly Bolan

Kristel has submitted the report for the Poets & Writers Grant

She has applied for \$500 for the Long Lake Central School Book Fair

Rick has signed the paperwork for Kristel to go from Provisional to Permanent status

Kristel has developed a liability waiver for the use of the sewing machine in the Library of Things

The Board discussed the purchase of new computers. Marcia asked what happens to the old computers.

Approved: On Motion by Rick, seconded by Pam, with all in favor of approving the **purchase of a laptop with 3 year maintenance for \$1,200.** Kristel will contact JA.

Trustee Training was discussed. One hour will be done at 5:00 before each of the September and October meeting. Training will start at 5:00 on September 16, 2025 and October 21, 2025. The meeting will start at the usual time of 6:00

OTHER BUSINESS:

Marcia has been exploring Cloudsplitter Grants. This deadline for this round is September 2, 2025, but there will be another round in February.

Rick said that D&D will start again on September 19 through December 12. Then a new session will start in January.

Next Meeting: Tuesday, September 16, 2025 at 6:00 pm
Trustee Training will start at 5:00 pm

Adjournment: On Motion by Pam, seconded by Marcia, with all in favor, the Board adjourned at 7:06 pm