

# CVW Long Lake Public Library

## BOARD MINUTES

Tuesday, January 21, 2025 6:00 pm

**APPROVED**  
**FEBRUARY 18, 2025**

### ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	via Telephone
Trustee, Kent Stanton	Present
Kristel Guimara, Library Manager	via Telephone
Sue Kunzmann, Clerk	

President Rick Paula called the meeting to order at 6:00 pm

### AGENDA, MINUTES AND EXPENDITURES:

**Approved:** On Motion by Bob, seconded by Kent, with all in favor of adopting the **Agenda** for the January 21, 2025 meeting

**Approved:** On Motion by Kent, seconded by Bob, with all in favor of approving the **Minutes** of the December 17, 2024 meeting

**Approved:** On Motion by Donna, seconded by Bob, with all in favor of approving the **Expenditures** for the period December 18, 2024 through January 21, 2025

### PRESIDENT'S REPORT:

The library's ad in the basketball brochure was passed around the table

Donna passed around a photo of the library's ice sculpture

Rick has found someone to shovel the front sidewalk

### MANAGER'S REPORT:

**Approved:** On Motion by Rick, seconded by Bob, with all in favor except Donna who abstained, of approving Kristel to submit the **2024 Annual Report**. The report is due February 9, 2025. A copy will be provided next month.

Kristel will talk to Martin & Dukett about having them complete the Financial section of the report in the future.

Kristel has not found an Auditor

The Board agreed to meet on the usual third Tuesday of the month for the months of February, April and May

The Access and Release Agreement has been sent to Hamilton County and the document is attached.

Upcoming Events:

February 8, 2025 – Café Livre organized by the Friends

April – Gail Brill

Kathy Glatz – Painting

Long Lake Association – Presentation

Adirondack Raptors

River Jack Z

The Book Fair will be held on March 26, 2025. The Friends will be in attendance and will include a flyer on their scholarship

Kristel is looking into a Silent Book Club. She has discussed this with Waypoint Café

Kristel is working on the SALS Construction Grant for heating mats for the front sidewalk.

**Approved:** On Motion by Rick, seconded by Kent, with all in favor of approving of sending **\$500 to Hoopla** using some of the funds in the Tom Helms Memorial account.

The original amount donated was \$6,420, and \$2,000 has been used, leaving a balance of \$4,420.

Kristel has written a letter to Tom Scahill acknowledging him as the 2024 Volunteer of the Year. A copy is included. Pat will provide a card for all to sign.

**Approved:** On Motion by Rick, seconded by Bob, with all in favor except Donna who abstained, of approving the increase in **Sue Furlong's hourly rate** to \$15.50 to comply with the new minimum wage effective January 1, 2025

Kristel attended the JA Meeting on January 8, 2025 via Zoom. Each SALS employee will set up Multi Factor Authentication for email.

Each employee will also be required to complete Security Awareness Training in February.

The JA Fee will be recalculated for 2027

The Town has removed the white shed.

Kent has spoken to Chris Howe about the hot water heaters. Electrical outlets could be a problem. The heaters have a 2 foot cord and use a 220 line. Kent thought that the cost will be between \$1,200 and \$1,500

**COMMITTEE REPORTS:**

**FINANCE:**

**Approved:** On Motion by Kent, seconded by Bob, with all in favor of approving Rick to open another **Certificate of Deposit** in the amount of \$38,877.77, the balance in the Capital Fund account

**Next Meeting:** Tuesday ,February 18 ,2025 at 6:00 pm

**Adjournment:** On Motion by Bob, seconded by Kent, with all in favor, the Board adjourned at 7:09 pm