

# CVW Long Lake Public Library

## BOARD MINUTES

Tuesday, May 13, 2025 6:00 pm

### ROLL:

President, Rick Paula	Absent
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Present
Trustee, Kent Stanton	Present

APPROVED  
JUNE 17, 2025

Kristel Guimara, Library Manager  
Sue Kunzmann, Clerk

Vice President Bob Dechene called the meeting to order at 6:00 pm

### AGENDA, MINUTES AND EXPENDITURES:

**Approved:** On Motion by Kent, seconded by Pam, with all in favor of adopting the **Agenda** for the May 13, 2025 meeting

**Approved:** On Motion by Pam, seconded by Kent, with all in favor of approving the **Minutes** of the April 15, 2025 meeting

**Approved:** On Motion by Donna, seconded by Pam, with all in favor of approving the **Expenditures** for the period April 16, 2025 through May 13, 2025

### VICE PRESIDENT'S REPORT:

Bob announced that he has decided not to run for another term. He mentioned that he thinks the library is running smoothly, and he was favorably impressed with Clay Arsenault's comments at the April meeting. He is also pleased that Mike Lamphear has agreed that the Town will plow the front sidewalk.

The Board thanked Bob for his years of service

### MANAGER'S REPORT:

Kristel has asked Brian if Martin & Dukett will complete the financial section of the Annual Report

She has contacted the Adirondack Foundation about the process for \$5,000 from our account to be sent to us.

Donna has been contacting possible auditors

Upcoming Events:

May 16 – Weaving with Donna Adams - Canceled  
May 17 – Seed Starting Workshop with Cornell Coop  
June 26 – Bike Helmet Giveaway

June 27 – Tick Education with Hamilton Co Health  
June 28 – Art Workshop with Kathy Glatz  
July 3 – Traveling Farm – Winterberry Homestead  
July 12 – RiverJackZ  
July 17 – Farmer’s Market  
July 19 – Writing Workshop with Michael Czarnecki  
July 26 – AARCH

Kristel will not be at work on Friday, May 30, and Saturday, May 31

**Grants:**

Stewart’s has accepted the grant request of \$500 to purchase books for the scavenger hunt

Kristel has requested a grant of \$350 to fund the writing workshop with Michael Czarnecki

Kristel has not found an option for Health Insurance

The school librarian from Newcomb asked Kristel about children’s programs during the summer. Kristel sent her a list

The newsletter is done and will be printed and mailed. She thanked Rick and Camille for their submissions.

The Volunteer plaque for Tom Scahill has been received

Kristel asked the Board to think about candidates for 2025. She said that Camille Cristaldi’s term on the Friends Board will be ending this year.

**COMMITTEE REPORTS:**

**FINANCE:**

Donna said that the Auditor she contacted would charge \$3,000 for a compilation (which Kristel said would be approved by SALS) and \$4,000 for a review. Donna will look into the differences between the two types. The last audit was a Compilation Report done for the 2018-2019 year. Kristel will ask SALS if an audit of just the most recent year would be acceptable

**FRIENDS:**

The Friends Book Nook will be open starting Memorial Day Weekend. Both Camille Cristaldi’s and Sue Furlong’s terms will be ending

**Next Meeting:** Tuesday, June 17, 2025 at 7:30 pm

**Adjournment:** On Motion by Donna, seconded by Kent, with all in favor, the Board adjourned at 7:10 pm