

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, June 17, 2025 7:30 pm

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Present
Trustee, Kent Stanton	Present

APPROVED
JULY 15, 2025

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 7:30 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Pam, with all in favor of adopting the **Agenda** for the June 17, 2025 meeting

Approved: On Motion by Kent, seconded by Bob, with all in favor of approving the **Minutes** of the May 13, 2025 meeting

Approved: On Motion by Donna, seconded by Bob, with all in favor of approving the **Expenditures** for the period May 14, 2025 through June 17, 2025

PRESIDENT'S REPORT:

Rick said that neither SALS nor the Town can provide health insurance for Kristel. Rick reported that he has quotes from Brian for health insurance for non-profits. The Bronze Plan is \$800/month and the Gold Plan is \$1500/month. The Board discussed a stipend for Kristel to use for health insurance

He also said that the library has been left **\$1,000 from the will of Prudence Churchill.**

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the acceptance of these monies. Rick will sign on behalf of the Board.

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the balance in the Tom Helms Memorial Fund, and the \$1,000 from the will of Prudence Churchill be sent to fund **Hoopla**

MANAGER'S REPORT:

Kristel will speak to Brian Dukett about his firm completing the financial section of the Annual Report on July 1, 2025 at 1:00

She will also ask him to move \$5,000 from the interest from the Capital Fund CD to fund salaries

She will be virtually attending the Association of Rural and Small Libraries conference from September 17 through September 20

Upcoming Events:

June 26, 2025 – Free Bike Helmet Distribution by Hamilton Co Public Health
June 27, 2025 – Tick Education by Hamilton Co Public Health
June 28, 2025 – Art Workshop with Kathy Glatz
July 3, 2025 – Winterberry Homestead Traveling Farm
July 12, 2025 – River Jack Z
July 17, 2025 – Farmer's Market
July 19, 2025 – Writing Workshop with Michael Czarnecki
July 26, 2025 – AARCH

The Friends have opened the Book Nook.

The scholarship recipients will attend the Friends meeting on July 8, 2025

The Friends Farm2Library program will begin on June 28, 2025. Rick said that the Friends should work with his son Ben to obtain additional fruits and vegetables

Kristel has requested \$350 from the Poets and Writers to fund the Writing Workshop

The library received 8 responses to the question in the Newsletter "What should the library consider adding to service or its collection"

The library has received COVID test kits from SALS

Summer Reading Program:

Books for the Scavenger Hunt were funded by a grant from Stewart's

Two students are interested in running the Summer Reading Program. Kristel will work with the students to schedule crafts, toddler storytime and infant hangout. Both positions will be part time, and minimum wage. It is anticipated that each student will work 4 hours a week for 7 weeks.

Donna has found an auditor – Michael Rossi.

Approved: On Motion by Rick, seconded by Pam, with all in favor of approving Michael Rossi to complete a **Compilation Financial Statement** for the 2024-2025 fiscal year at a cost of \$3,000

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **monies for the Financial Statement be taken from the Capital Fund**

Donna will ask for an Engagement Letter from Michael Rossi

Kristel suggested that Camille Cristaldi be named as the 2025 Volunteer of the Year

OTHER BUSINESS - ELECTION:

Approved: On Motion by Bob, seconded by Pam, with all in favor of approving the **Canvass Report**

Results were as follows:

28 voters in person; 0 absentee voters

The Budget passed. 26 Yes Votes and 2 No Votes

Marcia Acita received 27 votes, and her term will end June 30, 2030
There were no Write In Candidates

Rick and the Board thanked Bob for his years of service on the Board. The Board will miss his expertise.

Next Meeting: Tuesday, July 15, 2025 at 6:00 pm

Adjournment: On Motion by Bob, seconded by Pam, with all in favor, the Board adjourned at 8:30 pm