

# CVW Long Lake Public Library

## BOARD MINUTES

Tuesday, April 15, 2025 6:00 pm

### ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Absent
Trustee, Kent Stanton	Present

APPROVED  
MAY 20, 2025

Kristel Guimara, Library Manager  
Sue Kunzmann, Clerk

Clay Arsenault, Long Lake Town Supervisor  
Richard Winn via Telephone

President Rick Paula called the meeting to order at 6:00 pm

### AGENDA, MINUTES AND EXPENDITURES:

**Approved:** On Motion by Bob, seconded by Kent, with all in favor of adopting the **Agenda** for the April 15, 2025 meeting

**Approved:** On Motion by Kent, seconded by Bob, with all in favor of approving the **Minutes** of the March 18, 2025 meeting

**Approved:** On Motion by Donna, seconded by Bob, with all in favor of approving the **Expenditures** for the period March 18, 2025 through April 15, 2025

### CLAY ARSENAULT:

Clay said that the Town would not be able to provide Health Insurance for Kristel because she is not an employee

Bob asked Clay if the Town could plow the front sidewalk. Clay will check with the Highway Supervisor

Kristel asked Clay if the Town is working on an updated strategic plan. Clay said that the last one was completed in 2021

Kristel asked Clay if the Town would notify the library about gaps in community programs and services.

Clay gave Donna some possibilities for an Auditor

Richard Winn said that the Town and Library should work on programs jointly. He mentioned that the library building has excellent acoustics, and should be a community center. Clay will mention this to Alex Roalsvig, Town Recreation Supervisor

### **MANAGER'S REPORT:**

Kristel will ask Brian Dukett about the possibility of Martin & Dukett completing the Financial section of the Annual Report after tax season

Kristel will contact the Adirondack Foundation to find out the process to obtain \$5,000 from the funds they administer

The Annual Report has been accepted by the State

Kristel said that only \$2,000 has been approved for the SALS Construction Grant.

She has requested a grant of \$500 to purchase books for the summer scavenger hunt, and Stewart's has approved the funds

Kristel is working on the newsletter

She said that Sara Dallas reported that the Institute of Museums and Library Sciences has lost funding

The Board then discussed raises. Kristel reminded the Board that any amount over the budgeted amount would have to come from somewhere.

**Approved:** On Motion by Kent, seconded by Rick, with all in favor of approving the **withdrawal of \$5,000 from the Capital Fund CD** to cover salaries for the 2025-2026 fiscal year

**Approved:** On Motion by Rick, seconded by Donna, with all in favor of **approving the increase in hourly rates of all employees by 5% effective 7/1/25**

### **OTHER BUSINESS:**

**Approved:** On Motion by Donna, seconded by Rick, with all in favor of setting the **Election date and time as Tuesday, June 17, 2025 from 2:00 pm until 8:00 pm**

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of approving the **Resolution to Override the Tax Cap**

**Approved:** On Motion by Rick, seconded by Kent, with all in favor of approving the 2025-2026 **Fiscal Year Budget of \$179,628, of which \$168,335 will be the tax levy**

Note that this includes the additional \$5,000 to the Budget from the Capital Fund CD

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of approving the **Election Resolution** showing the annual levy of \$168,335, and one trustee vacancy and appoints Maxine Rider and Carol Benson as Election Inspectors and Robert Benson as Alternate Inspector with a compensation rate of \$75 each for those serving

**Next Meeting: Tuesday, May 13, 2025 at 6:00 pm**

**Adjournment:** On Motion by Bob, seconded by Kent, with all in favor, the Board adjourned at 7:15 pm