

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, January 16, 2024 6:00 pm

**APPROVED
FEBRUARY 13, 2024**

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Absent
Trustee, Mary Elizabeth Winn	Absent

Kristel Guimara, Library Manager via Telephone
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:01 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Donna, with all in favor of adopting the **Agenda** for the January 16, 2024 meeting

Approved: On Motion by Bob, seconded by Donna, with all in favor of approving the **Minutes** of the December 19, 2023 meeting

Approved: On Motion by Donna, seconded by Bob, with all in favor of approving the **Expenditures** for the period December 20, 2023 through January 16, 2024

PRESIDENT’S REPORT:

Approved: On Motion by Bob, seconded by Donna, with all in favor of approving Rick to sign the annual **Joint Automation Agreement**

MANAGER’S REPORT:

Kristel reported that she will be attending the SALS Annual Report party, and will be working on the Annual Report for much of February

Kristel is still working with Jack Scott on email marketing

Upcoming Events:

Saturday, February 24, 2024 – Hot Club of Saratoga from 6:00 pm until 8:00 pm
Friends will be providing intermission pastries
Kristel is advertising

The Friends will be meeting next Tuesday

Grants:

Kristel has submitted the ALCA grant to fund the Café Livre series

2/24/24 – Hot Club of Saratoga for \$1,500
3/9/24 – Warden & Company for \$650
4/6/24 – Peter & Sherian for \$300 (Weekend of the Solar Eclipse)

She has also submitted the Colgate Fellows Application to acquire a student to conduct the summer reading program and outreach activities

She is working on a grant for \$2,000 to fund the cost of our internet and some of our electric bill with Adirondack Foundation – Generous Acts

Kristel asked the Board if she should submit a proposal for the funding of a sump pump as funds from a SALS Micro Construction Grant are available. The Board agreed

Kristel met with Emma from Hoopla to discuss the needs of our community. Kristel sent a document to SALS JA for completion.

JA will be doing additional security training for staff

Kristel sent a letter to all individuals who donated to the library in memory of Tom Helms. A copy was also given to Julie Helms

Kristel has asked our attorney, Bob Schofield, to draw up a lease with the Masons and to require that the Masons add the library as an Additional Insured on the Masons insurance policy.

OTHER BUSINESS:

Kristel reminded the Board that each will have to complete additional training in 2024

Next Meeting: Tuesday, February 13, 2024 at 6:00 pm

Adjournment: On Motion by Bob, seconded by Donna, with all in favor, the Board adjourned at 6:30 pm