

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, December 19, 2023 6:00 pm**

**APPROVED  
JANUARY 16, 2024**

**ROLL:**

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Absent
Trustee, Mary Elizabeth Winn	Present

Kristel Guimara, Library Manager via Telephone  
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:05 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Bob, seconded by Donna, with all in favor of adopting the **Agenda** for the December 19, 2023 meeting

**Approved:** On Motion by Mary Elizabeth, seconded by Bob, with all in favor of approving the **Minutes** of the November 21, 2023 meeting

**Approved:** On Motion by Donna, seconded by Bob, with all in favor of approving the **Expenditures** for the period November 22, 2023 through December 19, 2023

**PRESIDENT’S REPORT:**

Rick would like to schedule a planning meeting for 2024. The Board chose Saturday, January 13, 2024 from 9:00 am until 11:00 am

Rick will bring the plane that Jamie Sutliff carved to the library on Thursday

**MANAGER’S REPORT:**

Kristel is working with Jack Scott to implement an email marketing program

Kristel wondered if the monthly tech sessions with Rick Paula should continue

**Past Events:**

December 16, 2023 – Cookie Exchange coordinated by Rick

December 19, 2023 – Children in grades Pre K through 4<sup>th</sup> grade will come to the library

The Friends are still looking for a builder for the shed

The Ladies Luncheon raised nearly \$1,500. The event was well received

Kristel submitted a Penguin Random House Grant for \$1,000 for the summer reading program

SALS JA has been conducting training sessions on reporting questionable emails

Health Insurance for Kristel will be discussed during the planning meeting

Sylvia Vidal will put up her photography exhibit in December for the January/February exhibit

Kristel will apply for the ALCA Grant for the Café Livre series after the New Year  
February 24, 2024 Hot Club of Saratoga 6:00 – 8:00 pm (\$1,500)  
March 9, 2024 Wardem & Company 6:00 – 8:00 pm (\$650)  
April 6, 2024 Sherian and Peter 2:00 – 4:00 pm (\$300)

Summer Programming:

July 13, 2024 – Author Amy Godine “The Black Woods: Pursuing Racial Justice on the Adirondack Frontier”

Christine Campeau of the Adirondack Experience

Ruth Mendel – Holocaust

Winterberry Homestead traveling farm

SALS received funding for the summer reading program from the Love Your Library Fund. We received \$283 for 2024. Kristel will use the funds to purchase books for the scavenger hunt.

**COMMITTEE REPORTS:**

**PERSONNEL:**

The patron who has caused the library to consider cameras has moved.

**OTHER BUSINESS:**

**Approved:** On Motion by Rick, seconded by Bob, with all in favor of approving signing up for **Hoopla** for one year for \$1,000 using the funds in Tom Helms’ Memorial

**PUBLIC EXPRESSION:**

**Next Meeting: Tuesday, January 13, 2024 at 9:00 am – SPECIAL MEETING**

**Tuesday, January 16, 2024 at 6:00 pm – REGULAR MEETING**

**Tuesday, February 13, 2024 at 6:00 pm – REGULAR MEETING, but a week earlier than normal**

**Adjournment:** On Motion by Mary Elizabeth, seconded by Bob, with all in favor, the Board adjourned at 6:48 pm