

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, August 15, 2023 6:30 pm

APPROVED
SEPTEMBER 19, 2023

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Donna Furlong	Present
Secretary, Pam St John	Present
Trustee, Mary Elizabeth Winn	Present

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:33 pm (The meeting started at 6:30 because all Trustees attended a training class, "Trustee Handbook Book Club: Strategic Planning, starting at 5:00 pm)

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Pam, with all in favor of adopting the **Agenda** for the August 15, 2023 meeting

Approved: On Motion by Bob, seconded by Pam, with all in favor of approving the **Minutes** of the July 19, 2023 meeting

Approved: On Motion by Pam, seconded by Donna, with all in favor of approving the **Expenditures** for the period July 20, 2023 through August 15, 2023

PRESIDENT'S REPORT:

Rick reported that a 12 month CD in the amount of \$125,000 at 4.5% has been opened. The CD used funds from the Capital Fund.

The two CDs should generate approximately \$16,000 in interest

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving using \$1,000 of the money in the Tom Helms' Memorial Account to have Jamie Sutliff carve a wooden replica of the **Helms Aero Service airplane**. The plane will have a Helms banner and hang from the ceiling.

The remainder of the funds will be used to fund computer technology.

Approved: On Motion by Rick, seconded by Bob, with all in favor of approving the **Bob Tice Volunteer Appreciation Award**. Melissa Grant has created a portrait of Bob; the original has been sent to the Tice family. The plaque will have a smaller version of the portrait and room for the names of the honorees on plates. The portrait will cost about \$100.

MANAGER'S REPORT:

Past Programs:

July 22, 2023 – Author Stephen Haggerty “Norman Rockwell’s Models” in collaboration with Friends of the Long Lake Library

July 26, 2023 – Kids Program, Adirondack Experience “Sounds of the Woods”

July 28, 2023 – Kids Program, RiverJackZ. Kristel thanked Pam for coordinating the program

July 29, 2023 – Adk ArtRise – program canceled due to low registration

July 29, 2023 – Mobile Device Workshop

August 4, 2023 – Author Paul Vick “Where the Cotton Grows”

August 5, 2023 – Donna Adams Weaving – program canceled due to low registration

August 12, 2023 – Senator Walczyk. Kristel thanked Rick and Sue Furlong for attending. Kristel said that the Senator was impressed with our library. He also serves Newcomb, and will check into funding for our library.

Upcoming Programs:

Rick Paula will be conducting Tech Sessions. The September program will be on Affordability Connectivity. Rick will aid individuals in signing up to see if they qualify for a government program.

August 17, 2023 – Pat Garber artist reception, 5:30 – 6:30

August 22, 2023 – Author Gail Huntley event, 5:30 – 6:30

September through October – Memory Project, a SALS funded event. Select SALS libraries will showcase the history of the holocaust.

Approved: On Motion by Rick, seconded by Pam, with all in favor of approving the **RICOH proposal for a new printer and contract.** The monthly lease amount and the per copy charge are both less than what we currently pay.

A new eprinter has been installed by SALS on the circulation desk.

Kristel reported on the Friends meeting last week.

The Farm2Library program is doing well.

The work by Jules and Tom for the exterior outlets has been started

The Book Sale was held on August 12, 2023. Volunteers from the school Clay Target League were a big help.

Gail Huntley would like to create a historical tour event next summer.

EXECUTIVE SESSION:

Approved: On Motion by Rick, seconded by Bob, with all in favor of going into **Executive Session** at 6:52 pm, to discuss a particular individual.

Approved: On Motion by Rick, seconded by Bob, with all in favor of going into **Open Session** at 7:17 pm

COMMITTEE REPORTS:

FINANCE:

Donna reported that we have received \$2,746 from Hamilton County Aid and \$1,437 from Local Library Services Aid

Rick will contact the Auditor to determine the status of the audit

OTHER BUSINESS:

Donna asked what other services we might provide

Mary Elizabeth offered to be a correspondent for the newspaper

Everyone thanked Rick for providing dinner tonight

Next Meeting: Tuesday, September 19, 2023 at 6:00 pm

Adjournment: On Motion by Bob, seconded by Pam, with all in favor, the Board adjourned at 7:32 pm