

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, February 15, 2022 6:00 pm

**APPROVED
MARCH 15, 2022**

ROLL:

President, Rick Paula	Present
Vice President, Bob Dechene	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Donna McBride	Present
Trustee, Pam St John	Present

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Rick Paula called the meeting to order at 6:00 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Pam, with all in favor of adopting the **Agenda** for the February 15, 2022 meeting

Approved: On Motion by Jules, seconded by Donna, with all in favor of approving the **Minutes** of the January 18, 2022 meeting

Approved: On Motion by Jules, seconded by Bob, with all in favor of approving the **Expenditures** for the period January 19, 2022 through February 15, 2022

CORRESPONDENCE:

A thank you was sent to Carole Neuburger for her donation of \$500 in memory of Bonnie Percival

MANAGER'S REPORT:

Kristel has been in touch with Alex Roalsvig and Clay Arsenault to determine what the Town will be recommending for Covid restrictions. Mask requirements were lifted for indoor businesses on February 10.

Upcoming Events will be a concert by Peggy Lynn at the Town Hall on March 5, 2022 at 1:00 pm and talks in collaboration with Northern NY Audubon in April and May.

The Friends met on February 8, 2022. They will be revising their bylaws to reduce the number of board members. They will be funding a scholarship for a high school student and are determining the requirements.

Friends fundraisers will include an art show in collaboration with the Long Lake Association and the Book Sale. They will be having a Volunteer Appreciation Event this summer, and will continue support of the Farm2Library Program. They will also fund whatever is not received from the ALCA grant for Café Livre, and the cost of the ADA function on the side door.

Kristel will apply to the Network of the National Library of Medicine for a Collections Equity Award to purchase books on health and nutrition. She has promoted the telehealth equipment availability in the Hamilton County Express, on Facebook and on the website.

The Annual Report is due to SALS on March 1, and to New York State on March 25, 2022.

Kristel attended training on February 9, 2022. The Report requires Board approval

Approved: On Motion by Jules, seconded by Donna, with all in favor of authorizing Kristel to submit the **Annual Report** to SALS when it is complete

Kristel will attend the Freedom of Information Workshop on March 11, 2022

The Open Meeting Law has been extended to March 15, 2022.

The Staff attended Zoom training on Patron Self Registration, which will go live on February 23, 2022

COMMITTEE REPORTS:

POLICIES:

A draft of the Paid Time Off for Part Time Employees Policy was distributed

Next Meeting: Tuesday, March 15, 2022 at 6:00 pm

Adjournment: On Motion by Bob, seconded by Pam, with all in favor, the Board adjourned at 6:26 pm