

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, October 18, 2016 7:00 pm

**APPROVED
NOVEMBER 15, 2016**

ROLL:

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Patty Farrell	Present
Trustee, Abbie Verner	Absent

Christine LaRocque, Library Manager
Sue Kunzmann, Clerk

Brian Castler
Bob Tice

President Ed Koch called the meeting to order at 7:02 pm

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Jules, seconded by Tom, with all in favor of adopting the **Agenda** for the October 18, 2016 meeting

Approved: On Motion by Patty, seconded by Tom, with all in favor of approving the **Minutes** of the September 20, 2016 meeting

Approved: On Motion by Jules, seconded by Patty, with all in favor of approving the **Expenditures** for the period September 21, 2016 through October 18, 2016
Jules said that the invoice for Ray Martin covers two months instead of just one

CORRESPONDENCE:

Ed signed a thank you note to Hugh Farley for the \$10,000 in Bullet Aid

MANAGER'S REPORT:

Christine reported that she will be attending the NYLA Conference from November 2 – 5, 2016 in Saratoga Springs. She will be attending a session on rural libraries.

She also reported on Grants.

There is a grant of \$5,000 available, which the library could use to hire an architect to consult on space issues. The library could then later apply for a Construction Grant.

With the help of the Hamilton County Historian, a mural of the WPA industries of logging and mining will be done in the solarium above the doorway. The mural will be completed by the end of the year.

Christine is working on the Decentralization Grant for Café Livre.

Christine said that a volunteer has been working around the building. She would like the Board to think about an honorarium.

She said that the next program will be the play "Love Letters" on Friday, October 21, 2016 at 7:00 pm. Jordan Hornstein and Elaine Lamporte will star.

Christine reported that the library has received \$10,000 in Bullet Aid as a result of Senator Hugh Farley's efforts.

Christine thanked the staff, trustees and Friends. The next Friends meeting will be on Tuesday, November 15, 2016 at 11:00 am.

PRESIDENT'S REPORT:

Ed said he was not present at the last Board meeting, and thanked Tom for conducting the meeting.

Ed asked about the Executive Session. The Board said that whenever a member speaks to Bob Schofield, that person should send Bob an email confirming what was said.

Bob said that the notification to the Town about the library not pursuing building ownership should be verbal and polite. Ed said that he has already spoken to Clark.

COMMITTEE REPORTS:

FINANCE:

Jules said that the tax cap is low again .6%

BUILDINGS & GROUNDS:

The former sign has been discarded.

Tom is looking for a piece of plexiglass 10 ¼ x 6 1/8 inches.

A priority should be dealing with the columns and the aluminum corner pieces. The Board said that the Town should want to preserve their building.

Tom and Christine will price out new front doors.

POLICIES:

On Motion by Tom, seconded by Jules, with all in favor, the Board amended the **Public Expression Policy** to state that the Board will respond as a body to requests from the public, and that written requests and comments will be kept in the Minutes/Correspondence Binder.

FRIENDS:

Patty said that she attended the October Friends meeting, and reported to them that the library is no longer in negotiation with the Town for ownership of the building, as it is not in the best interest of the library to do so.

She thanked them for all their help.

Patty also said that the Ladies Luncheon will be Saturday, December 3, and that the Friends will again have a basket auction.

LONG RANGE & STRATEGIC PLANNING:

Patty met with Ed on October 14, 2016 to discuss the Long Range goals of the library to make sure that the library is taken care of.

They discussed the following items:

ATTORNEY:

The Committee would like any communication from the Attorney to be in writing.

They would also like Bob Schofield to send any information he has about the library to the Board.

The Committee would like to know if Bob Schofield has sent anything to the Town Attorney, Carl Ferrentino

SURVEY:

The Committee discussed whether the library should conduct a new survey, as the present one was done in 2012.

If a survey is done, it should mention that the library has received donations at the time of death.

BUILDING:

The committee discussed whether a letter should be sent stating that the Town owns the building and will continue to own the building.

Patty did note that subsequent to the Committee meeting, Ed discussed the Building Ownership issue with Clark.

Next Meeting: Tuesday, November 15, 2016 at 7:00 pm

Adjournment: On Motion by Jules, seconded by Patty, with all in favor, the Board adjourned at 8:12 pm