

CVW Long Lake Public Library

BOARD MINUTES

Tuesday, May 18, 2021 6:00 pm

**APPROVED
JUNE 15, 2021**

ROLL:

President, Ed Koch	Present via Telephone
Vice President, Bob Dechene	Present
Vice President of Finance, Rick Paula	Present
Secretary, Bill Sandiford	Absent
Trustee, Donna McBride	Present via Telephone

Kristel Guimara, Library Manager
Sue Kunzmann, Clerk

President Ed Koch called the meeting to order at 6:05 pm

OFFICERS:

Approved: On Motion by Bob, seconded by Donna, with all in favor of electing Rick Paula as **President** to take over for Ed, who relinquished the position

AGENDA, MINUTES AND EXPENDITURES:

Approved: On Motion by Bob, seconded by Donna, with all in favor of adopting the **Agenda** for the May 18, 2021 meeting

Approved: On Motion by Bob, seconded by Donna, with all in favor of approving the **Minutes** of the April 20, 2021 meeting

Approved: On Motion by Bob, seconded by Donna, with all in favor of approving the **Expenditures** for the period April 21, 2021 through May 18, 2021

PRESIDENT'S REPORT:

Bill has submitted his resignation from the Library Board. The attorney for the library has been contacted to determine the next steps because the Legal Notice for one Board member has already been published. The attorney has not yet responded. The matter was tabled.

MANAGER'S REPORT:

Kristel reported that a new brochure has been created showing basic patron policies.

Upcoming Programs include: Books & Babies via Zoom
Good Night Zoom
Make n Take Kits for Birdhouses
Butterfly Release in Coordination with the School
Seed Library

Kristel is continuing to post on Facebook, and is sharing community Facebook posts

She is monitoring Covid-19 protocols and SALS regulations and recommendations. She stressed that the library is not a business so the regulations are different. An air purifier was purchased and placed by the Circulation Desk.

The Knitting Group will resume meeting in the library on Thursdays.

Kristel has been attending the Friends meetings via Zoom, and has placed the Membership Letter and Brick Donation Form on the website.

She is continuing to attend the Engaged Planning Sessions through SALS

In June, Kristel will concentrate on Collection Development and Programming. There is a Paint with Jessie program on June 12, 2021 at 4:00 pm.

Kristel is working on "Teens Teach Technology" free program via Zoom and a Collaborative Art Project. Patrons will design a puzzle piece; the completed puzzle will be displayed in the library.

Jack Scott is training Kristel in Wordpress and together they are designing a new webpage.

COMMITTEE REPORTS:

FINANCE:

Rick reported that Christine LaRocque's Unemployment Claim is settled and the library is not responsible for any monies. Some of the funds she received are recoverable, but she will be able to keep some.

PERSONNEL:

Raises will be discussed at the June meeting.

BUILDINGS & GROUNDS:

Rick reported that the renovation work has started.

FRIENDS:

Kristel said that the Friends Book Sale will be August 7, 2021. The Friends purchased a membership to the Wild Center. Camille Cristaldi and Kristel are pursuing a "Farm To Library" project.

OTHER BUSINESS:

Approved: On Motion by Bob, seconded by Rick, with all in favor of electing Donna McBride as **Secretary** to take over for Bill, who has resigned.

Next Meeting: Tuesday, June 15, 2021 at 7:30 pm since the Election is held from 2:00 pm until 8:00 pm

Adjournment: On Motion by Bob, seconded by Donna, with all in favor, the Board adjourned at 6:45 pm