

**CVW Long Lake Public Library**

**BOARD MINUTES**

**Tuesday, April 18, 2017 7:00 pm**

**APPROVED  
MAY 16, 2017**

**ROLL:**

President, Ed Koch	Present
Vice President, Tom Scahill	Present
Vice President of Finance, Jules Comeau	Present
Secretary, Patty Farrell	Present
Trustee,	Vacant Seat

Christine LaRocque, Library Manager  
Sue Kunzmann, Clerk

Brian Castler  
Chris Blumberg  
Kathy Duffendack

President Ed Koch called the meeting to order at 7:00 pm

**AGENDA, MINUTES AND EXPENDITURES:**

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of adopting the **Agenda** for the April 18, 2017 meeting

**Approved:** On Motion by Jules, seconded by Tom, with Ed, Tom and Jules in favor and Patty opposed to approving the **Minutes** of the February 21, 2017 meeting. Patty felt that the procedure for taking minutes that was approved at the November 15, 2016 meeting is not being followed.

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving the **Minutes** of the March 21, 2017 meeting.

**Approved:** On Motion by Jules, seconded by Tom, with all in favor of approving the **Expenditures** for the period March 22, 2017 through April 18, 2017

**PUBLIC EXPRESSION:**

Chris Blumberg read a letter to the Board.

**CORRESPONDENCE:**

Christine LaRocque sent a letter to all Board members requesting information.

Thank you notes were sent to Richard and Mary Elizabeth Winn for their donation of DVD series, to Christine Blumberg for her donation of books, and to John Radigan for the donation of his book "Adirondack Heart".

**PRESIDENT'S REPORT:**

Ed mentioned that the Arbor Day Poetry contest entries are due by April 28, 2017 to the Hamilton County Soil & Water Conservation District.

There is a LTA meeting on May 6, 2017 in Binghamton, NY.

Ed has contact information for Joe Eisner who used to work as a Library Director and is willing to provide information and assistance.

The SALS Annual Business Meeting will be held in Lake George on Monday, May 15, 2017. Christine will collect the fee of \$25.00 per person and send in the reservations.

Ed said that Sara Dallas has advised that the Library Aid budget will be the same as last year.

Ed and Patty said that the Library Trustee Manual mentions that the number of library trustees will be found in the Absolute Charter issued by New York State.

**DIRECTOR'S REPORT:**

46-er Reader Program will be partially funded by the \$500 grant from Stewart's.

A reception for Laurinda Minke will be Friday, May 5, 2017. Laurinda is showcasing her photographs in the library.

Trustee Meeting is on May 15, 2017.

The DEC Grant Award Ceremony will be Sunday, May 7, 2017 at 2:00 pm at Heaven Hill Farm in Lake Placid, NY.

The New York State Commissioner of Education, MaryEllen Elia, visited the library on April 11, 2017.

The next Café Livre will be Friday, April 21, 2017 and will feature The Lightning Rods.

The architect visited on April 7, 2017.

Christine thanked Bob Tice for his site work on the patios.

Christine would like to ask the Friends to pay for the DVD Cleaning machine in the amount of \$600.

**COMMITTEE REPORTS:****FINANCE:**

The Budget Workshop meeting will be Tuesday, May 9, 2017 at 1:00 pm.

Christine asked the Board to determine what they would like to do about the Spring Newsletter.

**PERSONNEL:**

**Approved:** On Motion by Patty, seconded by Jules, with all in favor of approving the addition of the following sentence in the Personnel section of the **Policy Manual:**

If the Library closes because of extreme weather conditions or emergency conditions, employees scheduled to work will be credited with time as if worked.

**BUILDINGS & GROUNDS:**

Tom reported that the outer pane of glass in the door of the Book Shack is missing. The inner pane is still present.

**OTHER BUSINESS:**

**Approved:** On Motion by Tom, seconded by Jules, with all in favor of approving the Resolution to **override the tax cap**.

Christine said that the tax cap last year was \$144,002 and for the coming year, it will be \$145,977.

**PUBLIC EXPRESSION:**

Brian Castler spoke about the architect.

**Next Meeting: Tuesday, May 16, 2017 at 7:00 pm**

**Adjournment:** On Motion by Jules, seconded by Tom, with all in favor, the Board adjourned at 9:15 pm